



**Minutes of the Ordinary Meeting of  
Killinghall Parish Council  
held at the Methodist Church,  
Killinghall on Monday 7<sup>th</sup> July 2025 @ 7.00pm**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders, AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk), MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Attendees: AH = Cllr Holdsworth (Chairman), AB = Cllr Beal, CD = Cllr Dunn, MD = Cllr Donnelly, JM = Cllr Moretta, RT = Cllr Thompson, JD = Cllr Davis, ABL = Cllr Blackledge, RB = Rob Bareham (Parish Clerk)

Members of the Public: 2

## Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
<b>2025.132</b>	<b>Welcome by the Chairman</b> The Chair welcomed everyone and opened the meeting at 7:00pm	✓
<b>2025.133</b>	<b>Absence and Apologies</b>	
a)	To Receive Apologies Apologies were received from Cllr N Saunders and Cllr A Saunders	✓
b)	To approve the reason(s) for absence given by Councillors. <b>Resolved:</b> The council accepted the reasons for absence given.	✓
c)	For the council to note that Cllr Blackledge had submitted apologies for the meeting of the 2 <sup>nd</sup> June 2025. The clerk had not informed the council accordingly. <b>Resolved:</b> The council accepted the apology from Cllr Blackledge and the apology from the clerk for the oversight.	✓

<b>2025.134</b>	<b>Dispensations &amp; Pecuniary Interests</b>	
	a) To receive, consider and decide upon any applications for dispensations. There were no requests for dispensation.	
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. <b>Resolved:</b> Cllr Donnelly declared a Non-Pecuniary Interest in item 2025.144(b)	✓
<b>2025.135</b>	<b>Minutes for approval from Previous Meetings</b>	
	a) For the council to consider approving the minutes of the Parish Council meeting of the 2 <sup>nd</sup> June 2025 <b>Resolved:</b> The minutes were approved and signed as a true record.	✓
<b>2025.136</b>	<b>Public participation Session</b> (for the public to talk to councillors about items on the agenda) There was no public participation.	✓
<b>2025.137</b>	<b>To receive the County Councillor's report</b>	
	a) For the council to receive the report from Cllr Harrison Apologies were received from Cllr Harrison and in his absence, please see Appendix A which was noted by the council	✓
	b) For the council to receive the report from Cllr Lacey No report was received from Cllr Lacey	✓
<b>2025.138</b>	<b>Councillor liaison to Local Organisations</b>	
	a) For MD to update on the Village Hall Trust (VHT) & Defibrillator. MD advised that there was nothing further to report on the VHT but remind councillors that there is defib & emergency first aid training in Sept at the VH	✓
	b) For CD or JD to update on Yorkshire Local Council Association (YLCA) Cllr Dunn and Cllr Davis both attended the AGM of the Harrogate Branch of the YLCA on the 9 <sup>th</sup> June 2025. JD reported: <ul style="list-style-type: none"> <li>• The presentation from Area 6 Highways was very informative</li> <li>• Cllr Sue Reid was re-elected as Chairperson for 12 months of the Harrogate Branch of the YLCA.</li> <li>• Cllr M Holt was re-elected as Vice Chair 12 months of the Harrogate Branch of the YLCA</li> <li>• JD was elected as deputy of the Charter Working Group.</li> <li>• It was disappointing that representatives brought their own PC issues to discuss at a regional meeting and there was no opportunity to network with other councillors.</li> <li>• YLCA were thanked for their work by the member councils.</li> <li>• JD updated the council that the next invited guest was to be Joe Cole, Deputy Mayor of North Yorkshire and York to discuss speed reduction in villages. If the Deputy Mayor is unavailable, a member of the Community Resilience Group would be invited.</li> </ul>	✓
	c) For NS to update on King Edwin Park Development (KEPD) See Appendix B Cllr N Saunders report was received and noted.	✓
	d) For RT to update the council on Killinghall CE Primary School (KPS)	

- RT confirmed that the School's Summer Fayre was on the 13<sup>th</sup> July and that the last day of term was the 18<sup>th</sup> July. ✓
- e) For CD to update the council on Knox Valley Residents Group (KVRG)  
There was no update on the KVRG. ✓
- f) For CD to update the council on St Thomas the Apostle Church (STAC)  
Cllr Dunn updated the council: ✓
- STAC has had a new Vicar appointed
  - Informed the council that the trees that were overhanging the highway, had now been trimmed back.
  - The church was keen to be consulted on any proposed lighting on the Glebe.
  - There was disappointment that the church was not consulted on the felling of the tree that was on the Glebe but adjacent to the church boundary.
- g) For AB to update the council on Killinghall Community Speed Watch Group (Please KCSWG)  
Cllr Beal updated the council: ✓
- In Communication with NY Police on its policy on both policing of the parish and its policy on both average speed cameras and fixed speed cameras across the county.
  - With the support of the police, it may be possible to launch a Community Speed Watch group.
  - Cllr Beal will ask Sgt Hutchings on the replacement for PCSO Harby

## 2025.139

### To receive the Clerks report

- a) For the council to note the presentation by NYC's Commuted Sums Dept is on the 23<sup>rd</sup> July 2025 @ 6:30pm, Methodist Church, Killinghall  
**Resolved:** The council noted the date of the presentation. ✓
- b) For the clerk to update on the MOP's concern for the footpath from Knox Mill Lane to Killinghall Village.  
**Deferred:** The clerk asked that the item be deferred for further information. **RB**
- c) For the council to note that PCSO Harby will no longer be the PCSO for Killinghall  
**Resolved:** The council noted that PCSO Harby would no longer be the PCSO for Killinghall. AB will liaise with the police to find out who the replacement is. **AB**
- d) For the council to note that the Consultation for The Local Plan, closes on the 15<sup>th</sup> July 2025 and to consider any further action.  
**Resolved:** The council noted the closing date of the consultation. ✓
- e) For the council to note the invitation to the Resurrection of the local branch of the Society of Local Council Clerks 4<sup>th</sup> July 2025 10:00am  
**Resolved:** The council noted the invitation. ✓
- f) For the council to note the withdrawal of financial support for Neighbourhood Plans for 2025 onwards.  
**Resolved:** The council noted the withdrawal of the financial support for Neighbourhood Plans. ✓
- g) For the council to note the revised edition of Local Councils Explained 2025

	<b>Resolved:</b> The council noted the revised Local Councils Explained 2025 document.	✓
<b>2025.140</b>	<p><b>Matters arising from previous meetings</b> (Items requested to remain on the agenda or to be resolved)</p> <p>a) For RT to update the council on the costing of a “.GOV.UK” Domain name for the website and email addresses and for the council to consider any further actions. <b>Deferred:</b> This item was deferred as not all quotations had been received in.</p> <p>b) For RT to update the council on the “risk” of continuing the services of Vision ICT as our internet and email provider, and for the council to consider any further actions <b>Deferred:</b> In consideration of item 2025.140 (a), this item was deferred.</p> <p>c) For NS to update the council on the need of “SSL Security” being added to the website’s domain address and for the council to consider any further action. <b>Deferred:</b> In consideration of item 2025.140 (a), this item was deferred.</p>	<p>RT</p> <p>RT</p> <p>RT/NS</p>
<b>2025.141</b>	<p><b>Items for discussion from Councillors or a member of the public.</b> (These are new items that have been requested to be included in the agenda)</p> <p>a) AB to Discuss with the council applying for the Greyhound Pub to become a “Community Asset” <b>Ongoing:</b> Cllr Beal requested that the council reconsiders applying for the Greyhound Pub to become a “Community Asset”. The clerk will:</p> <ul style="list-style-type: none"> <li>• Recirculate previous examples of successful applications.</li> <li>• And the process/needs for a successful bid</li> </ul> <p>b) MD to update the council on compensation for the continuous traffic disruption at the Curious Cow roundabout. <b>Resolved:</b> The council agreed that it would not be seeking compensation for the recent roadworks as it did not feel it had any chance of a successful claim.</p>	<p>RB</p> <p>✓</p>
<b>2025.142</b>	<p><b>Area 6 Highways</b></p> <p>a) The clerk to update the council on the request for an additional pedestrian crossing on the A61 (Job Ref 76630) <b>Deferred:</b> Awaiting any further update from Area 6 Highways.</p> <p>b) The clerk to update the council on the request for a speed limit review in Killinghall. <b>Deferred:</b> Awaiting any further update from Area 6 Highways.</p>	<p>RB</p> <p>RB</p>
<b>2025.143</b>	<p><b>Council Committee and Working Party Reports</b></p> <p>a) For the council to note the next meeting of the Glebe Refurbishment Working Party is the 14<sup>th</sup> July 2025 @ 7:00pm, Methodist Church, Killinghall <b>Ongoing:</b> The council noted the dated of the next working Party Meeting</p> <p>b) For the council to receive the update for the Planning Committee meeting of the 25<sup>th</sup> June 2025 <b>Resolved:</b> Cllr Moretta updated the council on its recent meetings, referring councillors to it’s Minutes that are available on the PC’s website.</p>	<p>RB</p> <p>✓</p>

<b>2025.144</b>	<b>The Glebe &amp; Parish Benches</b>	
a)	<p>For the council to consider the MoP's request to plant an oak tree on the Glebe.</p> <p><b>Deferred:</b> The council agreed to defer this item pending further advice from LWG.</p>	<b>RB</b>
b)	<p>For the council to note the update to the replacement bench by the WI.</p> <p><b>Ongoing:</b> The council noted the update to the bench replacement.</p>	<b>RB</b>
c)	<p>For the council to note the Playground Inspection Report of the 29<sup>th</sup> May 2025</p> <p><b>Resolved:</b> The council noted the Playground Inspection Report.</p>	✓
d)	<p>For the council to note the Playground Inspection Report dated 1<sup>st</sup> July 2025</p> <p><b>Resolved:</b> The council noted the Playground Inspection Report.</p>	✓
<b>2025.145</b>	<b>Killinghall Moor Allotments &amp; King Edwin Park</b>	
a)	<p>For the council to consider expressing an interest in the proposed Community Facility on KEPD</p> <p><b>Ongoing:</b> The council agreed to the clerk "expressing an interest" in the proposed Community Facility with the clerk to ask:</p> <ul style="list-style-type: none"> <li>• Details of the Tenancy.</li> <li>• What is meant by "nominal rent"</li> <li>• And would the developers consider gifting the Community Centre/Hub to the Parish Council on behalf of the Community</li> </ul>	<b>RB</b>
b)	<p>For the council to consider expressing an interest in the proposed retail unit and to consider a change of use</p> <p><b>Resolved:</b> As the developer will not be requesting a "change of use" for the retail unit, the Parish Council would not pursue any interest.</p>	✓
c)	<p>For the council to consider mandating NS to support the clerk with matter pertaining to KEPD. Establishment of the Allotments and the Management Group.</p> <p><b>Resolved:</b> The council agreed to NS supporting the clerk with matters pertaining to KEPD.</p>	✓
d)	<p>For the clerk to update on the acquisition of the Killinghall Moor Allotments</p> <p><b>Ongoing:</b> The clerk updated the council:</p> <ul style="list-style-type: none"> <li>• The solicitors are near agreement of the contracts.</li> <li>• GeoEnvironmental Consulting Ltd are liaising with Persimmon's on the soil samples.</li> <li>• Our solicitor is still awaiting 1 "search" to come back</li> <li>• A "snagging" meeting has been arranged with the developers for the 21<sup>st</sup> July 2025</li> <li>• The clerk will arrange for an Extraordinary meeting either the 24<sup>th</sup> July or the 28<sup>th</sup> July @ 7:00pm for the council's final agreement to adopting the allotments.</li> </ul>	<b>RB</b>
<b>2025.146</b>	<b>Budget and Banking Matters.</b>	
a)	<p>For the council to note the Bank Reconciliation for June 2025</p> <p><b>Resolved:</b> The council noted the Bank Reconciliation for June 2025</p>	✓
b)	<p>For the council to note the Budget Report for June 2025</p> <p><b>Resolved:</b> The council noted the Budget Report for June 2025.</p>	✓

- c) For the council to note the closing bank statements from NatWest for April-May 2025  
**Resolved:** The council noted the closing bank statements from NatWest. ✓
- d) For the council to note the amended Opening Bank Reconciliation for May 2025 Virgin Money Current Account  
**Resolved:** The council noted the amended opening Bank Reconciliation with Virgin Money ✓
- e) For the clerk to update the council on the migration to Virgin Money and the setting up of the high interest savings accounts  
**Ongoing:** The clerk updated the council: **RB**
- The Nat West accounts had now been closed.
  - Application(s) to Virgin Money to set up the dual approval system had been made with Cllr Moretta, Cllr Blackledge and Cllr Donelly being authorised to dual approve transactions.
  - The application to open a Savings Account with Redwood Bank has been made and is under consideration.

**2025.147      Staffing Matters**

- a) For the council to approve the additional hours of the clerk for May 2025 of 41hrs  
**Resolved:** The council approved the clerk's additional hours for May 2025 **RB**
- b) For the council to approve the additional hours of the clerk for June 2025 of 44hrs  
**Resolved:** The council approved the clerk's additional hours for June 2025 **RB**
- c) For the council to approve delegated power for the clerk to action August 2025 payments  
**Resolved:** The council agreed to the clerk having "delegated power" to make payments during August 2025 in accordance with the Parish Councils Financial Regulations. ✓

**2025.148      Financial Matters**

- a) For the council to note the VAT reclaim for 2021 – 2022 of £2644.39 was received on the 17<sup>th</sup> June 2025  
**Resolved:** The council noted the VAT reclaim for 2021-2022, thanking the clerk for their work in securing this. ✓
- b) For the council to note the VAT reclaim for 2022 -2023 of £1615.25 was submitted on the 23<sup>rd</sup> June 2025 and received on the 30<sup>th</sup> June 2025  
**Resolved:** The council noted the VAT reclaim for 2022-2023, again thanking the clerk for their work in securing this. ✓
- c) For the council to consider the clerks salary for June 2025 (£748.00)  
**Resolved:** The council agreed to the clerk's salary for June 2025 ✓
- d) For the council to consider payment to HMRC for Month 3 (£180.80)  
**Resolved:** The council agreed to the payment to HMRC for Month 3. ✓
- e) For the council to note the CIL Remittance of £202.50  
**Resolved:** The council note the CIL remittance from YLCA and that the amount will be "ring fenced" for expenditure. ✓

- f) For the council to note the invoice from LWG Inv 3095 (paid 27<sup>th</sup> May 2025) (£480.00 + £96.00 Vat)  
**Resolved:** The council agreed to the payment noting the overpayment paid 27<sup>th</sup> May 2025 by the clerk in error. ✓
- g) For the council to consider the invoice from FLS Inv 6945 (£278.00 + £55.60 Vat)  
**Resolved:** The council agreed to the payment to FLS ✓
- h) For the council to consider YLCA Invoice 4097 (£10.00)  
**Resolved:** The council agreed to the payment to YLCA ✓
- i) For the council to consider YLCA Invoice 4141 (£27.40)  
**Resolved:** The council agreed to the payment to YLCA ✓
- j) For the council to consider YLCA invoice 4168 (27.40)  
**Resolved:** The council agreed to the payment to YLCA ✓
- k) For the council to consider YLCA Invoice 4221 (£54.80)  
**Resolved:** The council agreed to the payment to YLCA ✓
- l) For the council to consider YLCA Invoice 4254 (£82.20)  
**Resolved:** The council agreed to the payment to YLCA ✓
- m) For the council to consider the clerks expenses for May & June 2025 (£46.83 + £8.25 Vat)  
**Resolved:** The council agreed to the clerk's expenses for May & June 2025 ✓

#### 2025.149

#### Payments to consider:

Payment to	Amount
c) R Bareham (June 2025 Salary)	£748.00
d) HMRC (Month 3)	£180.00
f) LWG (Inv 3095)	£576.00
g) FLS (Inv 6945)	£333.60
h) YLCA (Inv 4097)	£10.00
i) YLCA (Inv 4141)	£27.40
j) YLCA (Inv 4168)	£27.40
k) YLCA (Inv 4221)	£54.80
l) YLCA (Inv 4254)	£82.20
m) R Bareham (May & June 2025 Expenses)	£55.08
	<u>£2094.48</u>

**Resolved:** Payments to be made as considered.

2025.150

**To confirm the date(s) of the next Council meeting(s):**  
**Ordinary Meeting of the Parish Council 1<sup>st</sup> September 2025 @ 7:00pm**  
*(Cut-off date for agenda items 24<sup>th</sup> August 2025 please)*  
**Resolved:** The council noted the date of the next meeting.

**Ordinary Meeting of the Parish Council 6<sup>th</sup> October 2025 @ 7:00pm**  
*(Cut-off date for agenda items 29<sup>th</sup> September 2025)*  
**Resolved:** The council noted the date and time of the October meeting

**The Chair closed the meeting at 8:25pm**

**Signed.....**

**Dated.....**



## **Appendix A**

### **Planning**

I previously updated the parish council on the new government imposed housing targets, and the resulting impact on the status of the existing local plan. North Yorkshire Council is in the process of drawing up a county-wide local plan, and in the intervening period are relying on the legacy Harrogate Borough Council's adopted local plan. Until March, this plan was 'up to date' with a supply of housing that exceeded 5 years. Having an up to date plan along with a 5 year supply of planning permissions would usually result in planning applications for housing sites outside of the local plan being refused. By imposing a new, increased target, and applying it to the existing plan, the current local plan automatically is deemed 'out of date', as there is no longer a 5 year housing supply.

I consider this government imposition of a new, higher target, to be undemocratic. Of course the current local plan does not provide for the increased housing numbers, as it was never meant to, it was drawn up for much smaller housing levels. Development should always be 'plan-led', but the government approach deliberately undermines the current local plan, and increases the chances of the council being forced to give planning permission on sites that they would otherwise resist. The government has tied both the councils hands behind their back, as planning law says *'permission must be granted unless the adverse impacts of doing so would significantly and demonstrably outweigh the benefits'* if the council doesn't have an up to date plan. The government has caused this situation deliberately. It is no coincidence that there are now two developers who have gone public with plans to bring forward planning applications on land in the village.

### **Church Lane Lighting**

I am waiting for revised plans and costings, but the engineer has asked if the PC would be interested in utilising solar lighting, which would operate via PIR/movement activated. As well as reducing costs it might be a way of satisfying those that were concerns about light overspill.

Michael

Councillor Michael Harrison  
Killinghall, Hampsthwaite & Saltergate Division  
Executive Member for Health & Adult Services



## **Appendix B**

### **Allotments**

A child has been seen on the allotments site again.

### **Himalayan Balsam**

A resident reported the presence of Himalayan Balsam in the newly planted hedge between their front garden and the pavement. This species is a prohibited plant under Schedule 9 of the Wildlife and Countryside Act 1981: it is illegal to plant or cause it to grow in the wild, and if it is already established you must not allow it to spread to other areas. A walk around the estate easily showed that it was growing in other places nearby. Since the plants were yet to flower or set seed, it seems possible that a batch of topsoil was contaminated. The resident informed their neighbours so they too could destroy the plants. Persimmon was informed via their customer care department. Open Spaces (the management company) was also contacted but it seems they are not yet responsible for that part of the estate. However, they have informed their landscaper so he can keep an eye out for any issues on the areas they are currently responsible for.

### **Oaker Bank**

An update to the situation, mentioned in the June link report to KPC, in which children can gain access to the verge next to Oaker Bank. This has concerned nearby residents, and a petition was started asking for Persimmon to improve the boundary fencing. There has been no further discussion around this topic between residents on the King Edwin Park Facebook group.

### **Public Open Space**

An update to the situation, mentioned in the June link report to KPC, in which children had been causing nuisance and vandalism. This was occurring in and around the Public Open Space between Ingleborough Drive and Whernside Close. The football net that was provided by a resident has now been removed by its owner. This has resulted in a very much calmer environment that residents of all ages can enjoy once again.

### **Access to Killinghall Moor Country Park**

Further to the June link report to KPC, safe access for residents to the nearby Killinghall Moor Country Park remains desirable. A path through woodland to the park is shown on the original concept drawing for King Edwin Park, included as part of the original planning application granted in 2015. It is well-used informally by dog walkers, completely avoids heavy traffic, and cuts the walking time to about a minute. Health, safety and recreation for residents would be improved if it were to be formalised in some way that encourages its use more widely.