

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Minutes of the Parish Council Ordinary Meeting of Killinghall Parish Council held at the Methodist Church, Killinghall on Monday 7th April 2025 @ 7.00pm

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, NS = Cllr Nigel Saunders, AS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s) SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

Attendees: AB = Cllr Beal (Acting Chair), CD = Cllr Dunn, MD = Cllr Donnelly, JM = Cllr Moretta, ABI = Cllr Blackledge, NS = Cllr Saunders, AS = Cllr Saunders, RT = Cllr Thompson, JD = Cllr Davis, RB = Rob Bareham (Parish Clerk)

Members of the Public: 9

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.063	Welcome by the Chairman In the absence of Cllr Holdsworth, Vice Chair Cllr Beal assumed the role of Chair and welcomed everyone to the meeting. The meeting opened at 7:03pm.	✓
2025.064	Absence and Apologies	
a)	To Receive Apologies Apologies were received from AH	✓
b)	To approve the reason(s) for absence given by Councillors. Resolved: The council accepted the reason for absence that was given.	✓

- 2025.065 Dispensations & Pecuniary Interests**
- a) To receive, consider and decide upon any applications for dispensations.
Resolved: No applications for dispensations have been received. ✓
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
Resolved: No Declarations of Interest have been received. ✓
- 2025.066 Minutes for approval from Previous Meetings**
- a) To consider approving the minutes of the Parish Council meeting of the 3rd March 2025.
Resolved: The minutes were agreed by a majority of 4 members to 1 member as a true record. ✓
- 2025.067 Public participation Session** (for the public to talk to councillors about items on the agenda)
- a) A MoP representing the WI asked for a reply to their update for a new bench
Resolved: The clerk confirmed receipt of the email and would reply. **RB**
- 2025.068 To receive the Councillor's report**
- a) For the council to receive the report from Cllr Harrison
Please see Appendix A
The councillor's report was received by the Council ✓
- b) For the council to receive the report from Cllr Lacey
PL had sent his apologies and offered his continued support to the Allotment project. ✓
- 2025.069 Co-Option Matters** (To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy)
- a) For the council to receive two written applications for the office of Parish Councillors of the two Killinghall Oakdale vacancies.
Resolved: The council received the two applications. ✓
- b) For the council to receive the written application for the office of Parish Councillors of the Killinghall Rural vacancy.
Resolved: The council received the application. ✓
- c) For the council to receive the written application for the office of Parish Councillors of the Killinghall Saltergate vacancy.
Resolved: The council received the application. ✓
- d) For the council to consider the 4 written applications for the 4 vacancies
Resolved: The Council considered the 4 applications, and all applications met the required criteria. ✓
- e) Upon reaching a decision the new councillor(s) is/are to sign the "Declaration of the Acceptance of Office"
Resolved: The 4 new councillors were duly co-opted and welcomed Cllr N Saunder, Cllr A Saunders, Cllr Thompson and Cllr Davis, to the council. The "Declaration's of the Acceptance of Office" were signed and counter signed in the presence of the clerk. ✓
- f) In the event of (e) not being possible, for the council to approve the declaration of office to be signed prior to the next meeting.
n/a ✓

- g) For new councillors to note the DoI is to be completed & returned within 28 days of co-option.
Resolved: The new councillors noted the requirement. ✓
- 2025.070 To receive the Clerks report**
- a) For the council to note the moving of the bus-stop near Knox Mill Lane to Grainbeck Lane and consider any further action.
Resolved: The council noted the moving of the bus stop because of the tragic loss of life. **RB**
 CD asked that the clerk expresses the dissatisfaction of the council not to be updated earlier in the proceedings of the movement. With the council's agreement the clerk will respond to NYC.
- b) For the council to note the changes to refuse collection days in the Harrogate area.
Resolved: The council noted the item. ✓
- c) For the council to note Killinghall Byelaws on the "Banning of Dogs" on The Glebe
Resolved: The council noted the item. ✓
- d) For the council to consider First Aid and/or Mental Health Aware workshop for £200.00
Ongoing: The council asked the clerk to see if the First Aid training could be integrated with the defib training on the 18th September 2025 and to report to the council when the information is available. **CD/RB**
 CD mentioned the support group, "The Andy Mans Club" and will provide the clerk with information/posters for the notice boards.
- e) For the council to consider assisting a MoP with "understanding recent housing developments" within the parish.
Resolved: MH agreed to respond to the MoP. The clerk will forward the email to MH. ✓
- 2025.071 Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
 There were no items of correspondence to report. ✓
- 2025.072 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) AB to update the council on the Quarterly Newsletter.
Ongoing: AB updated the council that she had gathered what the council had done over the past year and welcomed contributions from councillors. It was suggested that it may be an opportunity to invite suggestions from the parishioners what they would like in the community. It was agreed to distribute the newsletter via FB & email where possible. **AB/RB**
- b) AB to update on the Community Speedwatch Initiative
Ongoing: AB updated the council that there was enough interest generated to form a working party. AB will give the clerk a date to book the small room at the Methodist Church. Two PCSO's were in attendance and contributed to the discussion. The working party will report back to full council. **AB/RB**

- c) AB To update on the Keep Britain Tidy Initiative.
Resolved: AB informed the council that response had been poor to this initiative and without public support could not move forward. ✓

- d) For the council to consider applying for the Greyhound Pub to become a Designated Community Asset.
Deferred: The council agreed to defer this item until June RB

2025.073

Items for discussion from Councillors or a member of the public.

(These are new items that have been requested to be included in the agenda)

- a) For the clerk to update the council on S106 allocation
Ongoing: The clerk informed the council that discussions were ongoing to establish how the Parish Council can be more involved in the distribution of S106 monies. RB

2025.074

Area 6 Highways

- a) For the clerk to update the council on traffic monitoring strips outside of the school
Resolved: The clerk informed the council that the strips are in place by Optima Highways & Transportation who consult on highways issues to help secure planning consent. RB
- b) For the clerk to update on the review of a Pedestrian Crossing on the A61
Ongoing: The clerk informed the council that the review is still with NYC engineers for review. RB
- c) For the clerk to update the council on the request for a 30mph speed limit on the B6161
Ongoing: The clerk informed the council that Highways 6 have requested that the speed limits are reviewed by the engineers and Development Team. RB

2025.075

Planning Matters

- a) For the council to consider Planning Application ZC25.00706.TPO
The Old Vicarage
37 Otley Road
Killinghall
North Yorkshire HG3 2DN
(Closing 30th March 2025 – Extension requested)
Resolved: The council agreed to option: RB

B. The Parish Council objects on the planning grounds set out below:

The council objects supporting the recommendation of the Arboricultural Section of NYC.

- b) For the council to consider Planning Application ZC25.00933.FUL
3 Greystones Avenue
Killinghall
North Yorkshire HG3 2BJ
(Closing 19th April 2025)
Resolved: The council agreed to option: RB

C. The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:

The council asks that the Planning Officer reviews the overlooking windows to ensure that the neighbours maintain their "Rights of Privacy".

- c) For the council to consider Planning Application ZC25.01014.DVCON
 Persimmon Homes
 King Edwin Park Residential Development
 Penny Pot Lane
 North Yorkshire
 (Closing 25th April 2025)
Resolved: The council agreed to option: RB

B. The Parish Council objects on the planning grounds set out below:

The council is in support of the objection from Northern Gas Networks to protect the gas network on the development

- d) For the council to note Planning Decision ZC24.04134.FUL
 Long Crag Barn
 Oaker Bank
 Killinghall North Yorkshire HG3 1SE
 (Planning Granted)
Resolved: The council noted the Planning Decision. ✓
- e) For the council to note Planning Decision ZC25.00005.FUL
 60 Ripon Road
 Killinghall
 North Yorkshire HG3 2DF
 (Planning Granted)
Resolved: The council noted the Planning Decision. ✓
- f) For the council to note Planning Decision ZC25.00432.FUL
 Leven House
 Lund Lane
 Killinghall
 North Yorkshire HG3 2BG
 (Planning Granted)
Resolved: The council noted the Planning Decision. ✓
- g) For the council to note Planning Decision ZC25.00792.FUL
 4 Addison Villas
 Killinghall
 North Yorkshire HG3 2DD
 (Planning Refused)
Resolved: The council noted the Planning Decision. ✓
- h) For the council to note Planning Decision ZC25.00496.DISCON
 Norwood House
 90 Ripon Road
 Killinghall
 North Yorkshire HG3 2DH
 (Conditions Discharged)
Resolved: The council noted the Planning Decision. ✓
- i) For the council to note Planning Decision ZC25/00535/DISCON
 Rowan Garth
 Ripon Road
 Killinghall
 North Yorkshire HG3 2DH
 (Conditions Discharged)
Resolved: The council noted the Planning Decision. ✓

- j) For the council to note Planning Enforcement 25/00062/PR15
Resolved: The council noted the Planning Enforcement. ✓

2025.076

The Glebe & Parish Benches

- a) For the clerk to update on the tree work on the Glebe
Ongoing: The clerk informed the council that the scheduled tree works on the Glebe had been completed. CD informed the clerk that the tree that required removal was still there.
 It was agreed that the clerk should clarify with the contractor before payment (see 2025.080 (h)) to ensure the work is carried out. **RB**
- b) For the council to note the Playground Inspection dated 26th February 2025
Resolved: The council noted the Playground Inspection Report ✓
- c) For the council to consider a date for the next Working Party Meeting to discuss furniture replacement on the Glebe
Ongoing: The council agreed to meet on the 19th May 2025 @ 6:30pm small room. Methodist Church, Ripon Road, Killinghall. **RB**
- d) For the Council to note that there are no iron works for any new benches from NYC
Resolved: The council noted the item ✓
- e) For the council to note The Glebe lighting consultation has taken place and for the council to consider any further action
Deferred: It was agreed to defer this item to allow the new councillors to be updated. The clerk will provide supporting documents to the new councillors. CD will forward to the clerk a copy of the covenant that is applicable to The Glebe when it was acquired from the church. The clerk will forward to the council a copy of the covenant. **RB/CD**
- f) For the council to note that a claim for compensation has been submitted to NYC Police
Ongoing: The clerk informed the council that a request for compensation has been submitted via the police website. The clerk will contact the council's insurers to see if a claim can be made on its own policy. **RB**

2025.077

King Edwin Park Allotments

- a) For the council to note the appointment of Wilson Brown Solicitors to act in the acquisition of the allotments.
Resolved: The council noted the appointment. ✓
- b) For the council to note that a meeting of the "Allotments Group" is arranged for the 15th April 2025 7:00pm At the Memorial Hall.
Resolved: The council noted the meeting date. ✓
- c) For the council to note the letter being issued to residents from Persimmon Homes
Resolved: The council noted the letter from Persimmon Homes promoting the allotments. ✓
- d) For the council to note Persimmons response to questions asked referring to legal costs of the Allotments.
Resolved: The council noted the acceptance of costs by Persimmons in relation to the council acquiring the allotments. ✓

2025.078	Budget Updates & Banking Matters	
	a) For the council to consider the bank reconciliation for March 2025 Resolved: The council approved the bank reconciliation for March 2025	✓
	b) For the clerk to update on the setting up of Virgin Money Banking Ongoing: The clerk confirmed that he was in the process of setting up the online banking with Virgin Money and would keep the council updated.	RB
2025.079	Year End Matters	
	a) For the council to note that these matters will be itemised at the May meeting Ongoing: The clerk informed the council that going forward, a budget update would be provided along with the bank reconciliations.	RB
2025.080	Financial Matters	
	a) For the council to note the clerk's salary for March 2025 (£831.32) Resolved: The council noted this payment	✓
	b) For the council to note payment to HMRC for Month 12 (£236.45) Resolved: The council noted this payment	✓
	c) For the council to consider payment to LWG Inv 2968 (£480.00 + £96.00) Resolved: The council approved this payment	✓
	d) For the council to consider payment to SALC Inv 29678 (£45.00 + £9.00) Resolved: The council approved this payment	✓
	e) For the council to consider payment to YLCA Inv 3293 (£10.00) Resolved: The council approved this payment	✓
	f) For the council to consider payment to The Methodist Church (£584.00) Resolved: The council approved this payment	✓
	g) For the council to consider subscription payment to YLCA Inv 3459 (£984.00) Resolved: The council approved this payment	✓
	h) For the council to consider payment to English Tree Care Inv 8514 (£1500.00 + £300.00 Vat) Resolved: The council approved this payment (subject to 2025.076 (a))	✓
	i) For the council to note receipt of Bus Shelter rental from NYC £120.00 Resolved: The council noted this receipt	✓
	j) For the council to note the VAT reclaim has been submitted for 2021 – 2022 £2664.39 Resolved: The council noted this VAT reclaim has been submitted	✓
	k) For the council to consider the clerks March expenses (£15.82 + £3.17 Vat) Resolved: The council approved the expenses	✓

2025.081**Payments to consider:**

	Cheque	Payment to	Amount
a)	1487	R Bareham (March Salary)	£831.32
b)	1488	HMRC (Month 12)	£236.45
c)	1489	LWG (Inv 2968)	£576.00
d)	1490	SALC (Inv 29678)	£54.00
e)	1491	YLCA (Inv 3293)	£10.00
f)	1492	Methodist Church	£584.00
g)	1493	YLCA (Inv 3459)	£984.00
h)	1494	English Tree Care (Inv 8514)	£1800.00
i)	1495	R Bareham (March Expenses)	£18.99
			<u>£5094.76</u>

Resolved: The council approved the payments with item 2025.081(h) subject to 2025.076 (a)

2025.082**Staffing and Employment Matters**

- a) For the council to note the Staffing Committee approved the minutes from the 28th October 2025

Resolved: The council noted the item

✓

- b) For the council to consider approving the recommendation of the Staffing Committee to support the clerk's application for his CILCA qualification, starting 2 June 2025. Total cost £450. Killinghall Parish Council to pay 60%, £270.00 Hampsthwaite PC to pay the remaining balance.

Resolved: The council agreed to the Staffing Committee recommendation.

✓

- c) For the council to consider the purchase of the 13th Edition of Local Council Administration at £178.00

Resolved: The council agreed to the purchase

✓

- d) For the council to consider approving the Staffing Committee recommendation to increase the clerk's contractual hours from 54 to 60 per calendar month. This to take effect from 1 April 2025.

Resolved: The council voted 8 members to 1 member of supporting the recommendation of the Staffing Committee

✓

- e) For the council to consider approving the recommendation of the Staffing Committee to the increase of one point on the Local Government Services Pay Agreement pay scale dated 1 April 2024 to 31 March 2025. This to take effect from 8 April 2025.

Resolved: The council agreed to the increase on the pay scale

✓

2025.083

To confirm the date(s) of the next Council meeting(s):
Annual Meeting of the Parish Council 12th May 2025 @ 7.00pm
Resolved: The council noted the date of the meeting

✓

Ordinary Meeting of the Parish 12th May 2025 @ 7.30pm
Council

(Cut-off date for agenda items 5th May 2025 please)

Resolved: The council noted the date of the meeting

✓

The Acting Chair closed the meeting at 9:33pm

Signed.....

Dated.....

Appendix A

Waste changes

The parish council should have received a briefing on some waste collection changes. A key point to draw out is that the crews are moving to a 4 day working week, and this will be consistent across the county. 7 district councils all operated their waste collection service differently, so harmonising this will improve the resilience of the service and also reduce the need for bank holiday disruptions, providing a more consistent service. These are behind the scenes, long term changes that are a direct result of local government reorganisation. The only change residents might notice is if their collection day changes.

Ripon Road/Knox Mill Lane bus stops

Whenever there is a road fatality there is a full investigation, and the changes to the bus stops are directly linked to this. I wasn't aware of the proposed works to the bus stops or else I would have notified the parish council in advance, so I do think it is unfortunate that none of us was aware. I didn't actually realise there was a southbound stop in view of the fact that it is unmarked, and usage reflects that, but the works moving the northbound stop will be beneficial from a safety perspective. It is worth pointing out that traffic speed was not a factor in this accident.

Old Killinghall Bridge/Greenway

The parish council may recall the consultation on proposals into 'building out' the greenway where it opens up on to the Old Killinghall Bridge. They are not going to go forward as originally planned. We've had plenty of feedback, and the main concern that can't be overcome was the impact of introducing such an extensive amount of parking restrictions. The worry was that the traffic displaced would be too much of a negative on residential properties, but the restrictions were required in order to accommodate the build out. We are looking into alternative ideas.

Local Fund

THE LOCAL FUND for the Harrogate District is now open for applications of up to **£3000** until the **19 May**. Detail about the fund can be found on the Two Ridings Community Foundation website here: [THE LOCAL FUND for the Harrogate District](#) . The core investment areas remain the same as the previous years, including Inequality and hidden poverty; Loneliness and social isolation; Health and wellbeing and following a new donation to the fund, **Support and wellbeing activity for children and young people** has been added as an area for investment this year.

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

