

# Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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## Minutes of the Parish Council Ordinary Meeting of Killinghall Parish Council held at the Methodist Church, Killinghall on Monday 3<sup>rd</sup> March 2025 @ 7.00pm

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Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRow = Public Right of Way(s), SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

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Attendees: AB = Cllr Beal (Acting Chair), CD = Cllr Dunn, MD = Cllr Donnelly, JM = Cllr Moretta, ABI = Cllr Blackledge, RB = Rob Bareham (Parish Clerk)


Members of the Public: 3

### Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.043	<b>Welcome by the Chairman</b> In the absence of Cllr Holdsworth, Cllr Beal assumed the role of Chair and welcomed everyone to the meeting. The meeting opened at 7:00pm.	✓
2025.044	<b>Absence and Apologies</b> a) To Receive Apologies Apologies were received from AH. b) To approve the reason(s) for absence given by Councillors. <b>Resolved:</b> The council accepted the reason for absence that was given.	✓ ✓

<b>2025.045</b>	<p><b>Dispensations &amp; Pecuniary Interests</b></p> <p>a) To receive, consider and decide upon any applications for dispensations. CD declared a non-Pecuniary interest in item 2025.055 (b) JM declared a non-Pecuniary interest in item 2025.055 (a)</p> <p>b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. No further DoI's were received.</p>	<p>✓</p> <p>✓</p>
<b>2025.046</b>	<p><b>Minutes for approval from Previous Meetings</b></p> <p>a) To consider approving the minutes of the Parish Council meeting of the 3<sup>rd</sup> February 2025. <b>Resolved:</b> The minutes were signed as a true record.</p>	<p>✓</p>
<b>2025.047</b>	<p><b>Public participation Session</b> (for the public to talk to councillors about items on the agenda)</p> <ul style="list-style-type: none"> <li>• Item 2025.055 A MoP asked for clarity on the letter coding of planning responses.</li> <li>• Item 2025.055 (a) A MoP raised objections to the planning application and asked the council to consider: <ul style="list-style-type: none"> <li>○ The possibility of flooding</li> <li>○ The noise impact of the building works</li> <li>○ The additional traffic the development would incur was not correctly reported in the developer's impact statement.</li> </ul> </li> </ul>	<p>✓</p>
<b>2025.048</b>	<p><b>To receive the Councillor's report</b></p> <p>a) For the council to receive the report from Cllr Harrison Cllr Harrison sent his apologies. He however sent his report. Please see Appendix A.</p> <p>b) For the council to receive the report from Cllr Lacey PL had sent his apologies and offered his continued support to the Allotment project.</p>	<p>✓</p> <p>✓</p>
<b>2025.049</b>	<p><b>Co-Option Matters</b> (To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy)</p> <p>a) For the clerk to update on any current vacancies for councillors. <b>Ongoing:</b> The clerk confirmed that he was hopeful for two more applicants in April for co-option.</p>	<p><b>RB</b></p>
<b>2025.050</b>	<p><b>To receive the Clerks report</b></p> <p>a) For the council to consider NYC's "Sports Facilities Research" and to consider any further action <b>Resolved:</b> AB to complete the questionnaire with the support of JM if needed. The clerk will forward the contact details.</p> <p>b) For the council to note the "Great British Spring Clean" and consider any further action. <b>Ongoing:</b> The clerk will register for the event and distribute the online pack for consideration at the next meeting</p>	<p>✓</p> <p><b>RB</b></p>
<b>2025.051</b>	<p><b>Correspondence Report</b> (Items received after publication of the agenda or for items needing discussion)</p> <p>There were no further items of correspondence to discuss</p>	<p>✓</p>

**2025.052****Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) For the clerk to update councillors on questions raised at the meeting of the 3<sup>rd</sup> February 2025 (item 2025.031 (a)) regarding allocation of S106 monies.  
**Ongoing:** The council noted the responses from the S106 team and asked if this could stay on the monthly agenda and updated when new information is received. **RB**
- b) For the clerk to update on the council supporting AFSC-NY and for the council to consider any further action  
**Ongoing:** The council agreed to support the AFSC-NY project. **RB**
-  With the council's approval, item 2025.053 (a) was brought forward  
AB suggested that **RB/AB**
- the parish could consider greater community involvement with a "Community Speed Watch" initiative to provide evidence via Facebook of alleged speeding issues within the parish.
  - The clerk will contact the Parish's "Police Liaison Officer" to attend the next meeting to discuss possible further actions.
  - The clerk will also see if there is funding available for a "community Speed Watch Team"
- c) For the clerk to update the council on the request from the WI to site a Commemorative Bench in the parish  
**Ongoing:** The council supported the WI's request to site a bench at the junction of the B6161/Grainbeck Lane (W3W: ///inspected.kite.headline) However, asked that the clerk enquire with both the police and the council's own insurance company to see if there is a possibility of a claim. **RB**
- d) For MD/AH to update the council "VE Day 80 Anniversary Guide" celebrations the Village Hall and/or the Women's Institute and consider any further action  
**Resolved:** MD updated the council that in view of the Centenary Celebrations of the WI, there were no plans to celebrate VE Day 80. ✓
- e) RB to update on the request for the Greyhound Pub to be a designated Community Asset.  
**Ongoing:** The clerk informed the council that NYC did not further the application as it lacked detail and supporting evidence. **RB**  
The clerk will request the new application form, and the council will consider its next steps at the next meeting.
- f) For the clerk to update the council on the setting up of a Working Party to discuss the replacement or repair of benches, picnic tables and playground equipment.  
**Ongoing:** The council agreed for a Working Party meeting at the Methodist Church, 7:00pm 13<sup>th</sup> March 2025, to discuss any further actions. **RB**

**2025.053****Items for discussion from Councillors or a member of the public.**

(These are new items that have been requested to be included in the agenda)

- a) For the council to consider a proposal from AB on speeding within the parish and for the council to consider any further action  
See 2025.052 (b) ✓

**2025.054****Area 6 Highways**

- a) For the clerk to update on any Highway matters.  
**Resolved:** There were no further matters to update the council on. ✓

2025.055

**Planning Matters**

- a) For the council to consider Planning Application ZC23.01998.FULMAJ  
Manor Dairy Farm  
Crag Lane  
Killinghall North Yorkshire  
HG3 2BD  
(Closing 9<sup>th</sup> March 2025)

**Resolved:** The council agreed to option:

**RB**

**B. The Parish Council objects on the planning grounds set out below:**

Our objections from previous applications are still valid.

The constant referral to a 'south' exit is totally wrong as the entrance is correctly identified as west but the exit is to the north of the site, not south, rendering the whole statement invalid.

The exit splay is currently enlarged to accommodate a passing place for Water Board vehicles accessing their site further along the lane. This will be returned to its original grass verge state upon completion of those works. This will reduce the available land for vehicles to exit.

Despite a statement showing no traffic at school times on Crag Lane, the information shows nine projected vehicle movements past the school between 8-9pm and 66 vehicles in a 12 hour time frame (7am-7pm).

Crag Lane is stated to be 4.8 metres wide. There are points between the site exit and left curve of the lane that are narrower than this. Also, whilst it is true that there are double yellow lines outside the school, a little further along Crag Lane, before the west entrance, parking is allowed and the houses opposite tend to have vehicles parked there at all times, reducing the width still further.

The revised Traffic Statement shows an illustration of a car and articulated lorry JUST being able to pass each other. This raises two questions:  
How do two articulated lorries pass each other?  
As there is no footpath and this is a popular walking route to school/bus stops from a large housing development area plus also a well used recreational walking route, where do the pedestrians stand during this process?

- b) For the council to consider Planning Application ZC24.04134.FUL  
Long Crag Barn  
Oaker Bank  
Killinghall North Yorkshire  
HG3 1SE  
(Closing 2<sup>nd</sup> March 2025 (extension until 4<sup>th</sup> March 2025))

**Resolved:** The council agreed to:

**RB**

**B. The Parish Council objects on the planning grounds set out below:**

The planning application does not comply with NYC's current "Local Plan".

- c) For the council to consider Planning Application ZC25.00183.DVCON  
Pott Bridge Farm  
Beckwithshaw  
North Yorkshire  
HG3 1SF  
(Closing 23<sup>rd</sup> February 2025 (extension until 4<sup>th</sup> March 2025))  
**Resolved:** The council agreed to: RB
- C      The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:**
- The council feels that it is unable to object or support the application as it is unclear what materials are to be used for the variance.
- d) For the council to consider Planning Application ZC25.00432.FUL  
Leven House  
Lund Lane  
Killinghall  
North Yorkshire  
HG3 2BG  
(Closing 9<sup>th</sup> March 2025)  
**Resolved:** The council agreed to: RB
- C      The Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set out below:**
- The council wishes to safeguard against any possibility of the side storey extension being sold separate to the main house as a second dwelling.
  - The location plan for the extension is unclear.
- e) For the council to consider Planning Application ZC25.00492.FUL  
4 Addison Villas  
Killinghall  
North Yorkshire  
HG3 2DD  
(Closing 15<sup>th</sup> March 2025)  
**Resolved:** The council agreed to: RB
- B      The Parish Council objects on the planning grounds set out below:**
- The new heat pump does not agree with the Environmental Statement and will be too close to neighboring properties.
- f) For the council to note Planning Decision ZC24.04207.FUL  
3 Church Close  
Killinghall  
North Yorkshire  
HG3 2DT  
(Permission Granted)  
**Resolved:** The council noted the Planning Decision ✓
- g) For the council to note Planning Enforcement 25.00034.BRPC15  
**Resolved:** The council noted the Planning Enforcement ✓

- h) For the council to note Planning Enforcement 25.00043.BRPC15  
**Resolved:** The council noted the Planning Enforcement ✓
- i) For the council to note Planning Enforcement 25.00050.BRPC15  
**Resolved:** The council noted the Planning Enforcement ✓
- j) For the council to note Planning Enforcement Response 24.00256.PR15  
**Resolved:** The council noted the Planning Enforcement Response ✓

**2025.056**

**The Glebe & Parish Grass Cutting**

- a) For the council to note the Church Lane lighting consultation undertaken by Cllr M Harrison  
**Resolved:** The council noted and thanked MH for undertaking the consultation. ✓
- b) For the council to note the MoP letter requesting lighting on Church Lane  
**Resolved:** The council noted the email. ✓
- c) For the clerk to update the council on the tree work on The Glebe  
**Ongoing:** The clerk had been in touch with the contractor who has been unable to complete the work due to the adverse weather. Once that settles, the work will be carried out. **RB**
- d) For the council to note the Glebe inspection report dated 27/02/2025  
**Deferred:** The clerk requested to defer this item as the report had not been circulated. **RB**

**2025.057**

**King Edwin Park Allotments**

- a) For the clerk to update the council on any further developments with the allotments  
**Ongoing:** The clerk confirmed that he was awaiting a response to the following questions, before pursuing: **RB**
  - 1. Is the "ready date" still 1st June 2025 (Fully completed)
  - 2. Is Persimmon Homes still agreeing to pay the legal costs incurred by the council
  - 3. Is there a limit to the amount of legal costs that Persimmon Homes will honour?
  - 4. Will Persimmon Homes agree to pay for the Soil Quality Report?

The clerk will update the council once a reply is received.

- b) For the council to give the clerk delegated powers under Section 5.12 of the Financial Minutes to appoint a solicitor when needed  
**Resolved:** The council agreed for the clerk to appoint a solicitor when needed to represent the council when dealing with the Allotments which is upon the assumption that the developers are accepting the costs. ✓
- c) For the council to give the clerk delegated powers under Section 5.12 of the Financial Regulations, to appoint an independent soil analysis of the allotments when needed  
**Resolved:** The council agreed for the clerk to arrange for the independent soil analysis for the Allotments site which is upon the assumption that the developers are accepting the costs. ✓

**2025.058****Year End Matters**

- a) For the council to note that the councillors Register of Interests can be accessed through the Parish Councils website.  
**Resolved:** The council noted the item. ✓
- b) For the council to note that the S137 amount per head of electorate is set under the Local Government Act 1972 for local councils at £10.81 for 2024-2025  
**Resolved:** The council noted the item. ✓
- c) For the council to consider adopting the Disciplinary Policy 2025  
**Resolved:** The council accepted the Disciplinary Policy 2025 ✓
- d) For the council to consider adopting the Grievance Policy 2025  
**Resolved:** The council accepted the Grievance Policy 2025 ✓
- e) For the council to consider adopting the Recording Policy 2025  
**Resolved:** The council accepted the Recording Policy 2025 ✓
- f) For the council to consider adopting the Vexatious Policy 2025  
**Resolved:** The council accepted the Vexatious Policy 2025 ✓
- g) For the council to consider adopting the Privacy Notice for Employees and Councillors 2025  
**Resolved:** The council accepted the Privacy Notice for Employees and Councillors 2025 ✓
- h) For the council to consider adopting the Information and Data Protection Policy 2025  
**Resolved:** The council accepted the Information and Data Protection Policy 2025 ✓
- i) For the council consider adopting the Statement on Internal Control for 2025  
**Resolved:** The council accepted the Statement on Internal Control 2025 ✓
- j) For the council to consider the Financial Risk Assessment for 2025  
**Resolved:** The council accepted the Financial Risk Assessment 2025 ✓
- k) For the council to consider the Earmarked Reserves for 2024-2025  
**Resolved:** The council accepted the Earmarked Reserves 2025 ✓

**2025.059****Financial Matters**

- a) For the council to consider the clerks salary for Feb 2025 (£807.64)  
**Resolved:** The council agreed to the clerks salary for Feb 2025. ✓
- b) For the council to consider the payment to HMRC for Month 11 (£226.36)  
**Resolved:** The council agreed to the payment to HMRC for Month 11 ✓
- c) For the council to consider Inv 2923 from LWG Ltd (£576.00)  
**Resolved:** The council agreed (4 – 1) to the payment to LWG Ltd. ✓
- d) For the council to ratify payment by the clerk to the ICO on the 12/02/2025 (noted 2025.028 (c))  
**Resolved:** The council ratified the payment to the ICO ✓

- e) For the council to consider moving to “online Banking”  
**Ongoing:** After deliberation the council agreed to move to “online” banking with the primary account with Virgin Money and a Savings Account with Redwood Bank. The clerk will start the transition and update the council. **RB**
- f) For the council to consider the clerks expenses £69.74  
**Resolved:** The council approved the clerk’s expenses. ✓
- g) For the council to consider the bank reconciliation for January 2025  
**Resolved:** The council approved the Bank Reconciliation for January 2025 ✓

**2025.060**

**Payments to consider:**

<b>Cheque</b>	<b>Payment to</b>	<b>Amount</b>
a) 1483	R Bareham (Feb 2025 Salary)	£807.64
b) 1484	HMRC (Month 11)	£226.36
c) 1485	LWG Ltd (Inv 2923)	£576.00
f) 1486	Clerks Expenses	£69.74
		<u>£1679.74</u>

**Resolved:** The council approved the payments ✓

**2025.061**

**Employment Matters**

- a) For the council to consider the clerks additional hours of 14 hours.  
**Resolved:** The council agreed to the clerks additional hours. ✓

**2025.062**

**To confirm the date of the next Council meeting:**

**Ordinary Meeting of the Parish 7<sup>th</sup> April 2025 @ 7.00pm  
 Council**

*(Cut-off date for agenda items 31<sup>st</sup> March 2025 please)*

**Resolved:** The council noted the date of the next meeting. ✓

**The Acting Chair closed the meeting at 8:47pm**

**Signed:** *CLlr A Beal*

**Dated:** 7<sup>th</sup> April 2025



## **Appendix A**

### **61/B6161 Junction**

I had further discussions with highways officers about the Tesco entrance to see if it can be widened. Officers are re-engaging with Tesco to see if they are willing to progress this (as they can't be forced to do anything). Separately, whilst I know some lining was refreshed at the junction, the yellow box and anti-skid wasn't done. Funding has been secured for lining in 2025, including a more extensive lining renewal on that stretch of road. Finally, I am still waiting for confirmation of when the 30mph signs at the entry points to the village (A61 and B6161) will be replaced, as we were promised fluorescent yellow ones.

### **Killinghall Bridge**

Following the last meeting where a resident raised concerns about the proposals for the old Killinghall Bridge, I followed up with officers. I'm aware the Parish Council weren't happy with the proposals. Concerns remain that the 'build out' of the entry/exit point to the Greenway which in itself will improve safety, may have a disproportionate negative impact due to the extent of the parking restrictions that would need to be introduced. I will update in due course, but there is a chance this scheme will not go ahead.

### **Lund Lane**

Northern Gas took over the roadworks in February in order to move their gas main, and they will then bring a drainage contractor along to repair the damaged drains. Any NYC costs will be recharged as it has been established that the drains must have been broken in the past by the utility company.

### **Church Lane/Glebe Lighting**

I posted c50 letters in February to properties asking for feedback on the proposed lighting scheme. I will report back with responses at the next meeting – perhaps it could go on the next agenda for discussion?

Michael

Councillor Michael Harrison  
Killinghall, Hampsthwaite & Saltergate Division  
Executive Member for Health & Adult Services

