



Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL
to be held at the Methodist Church, Killinghall**

on Monday 6th October 2025 @ 7:00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham

Parish Clerk

Killinghall Parish Council

1st October 2025

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders, AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk), MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.183	Welcome by the Chairman	
2025.184	Absence, Apologies, Resignations and Vacancies	

- a) To Receive Apologies
- b) To approve the reason(s) for absence given by Councillors.
- c) For councillors to note the resignation of Andrea Beal from the Parish Council.
- d) For the council to note that the vacancy for a parish councillor has been advertised and circulated.
- e) For councillors to consider appointing a Vice Chair for the Parish Council.

2025.185 Dispensations & Pecuniary Interests

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2025.186 Minutes for approval from Previous Meetings

- a) For the council to consider approving the minutes of the Parish Council meeting of the 1st September 2025

2025.187 Public participation Session (for the public to talk to councillors about items on the agenda)

2025.188 To receive the County Councillor's report

- a) For the council to receive the report from Cllr Harrison
Please see Appendix A
- b) For the council to receive the report from Cllr Lacey

2025.189 Councillor liaison to Local Organisations

- a) For MD to update on the Village Hall Trust (VHT) & Defibrillator.
- b) For CD or JD to update on Yorkshire Local Council Association (YLCA)
- c) For NS to update on King Edwin Park Development (KEPD)
- d) For RT to update the council on Killinghall CE Primary School (KPS)
- e) For CD to update the council on Knox Valley Residents Group (KVRG)
- f) For CD to update the council on St Thomas the Apostle Church (STAC)
- g) For the council to consider appointing a councillor to the Killinghall Community Speed Awareness Group (Please KCSWG)
- h) For the council to consider appointing a council to manage the weekly cycle of bin emptying on The Glebe.

2025.190 To receive the Clerks report

- a) For the clerk to update the council on the defib training in the Village Hall.
- b) For the council to consider the clerks Strategic Business Proposal "Smart Council Framework: AI Meeting Management Integration"

- c) For the council to consider the Business Plan and Quotation QH-06039-0 from Cloudy IT for the purchase of the “GovAssist Pro” Licence
- d) For the council to consider the Business Plan and Quotation QH-06038-0 from Cloudy IT for the purchase of the “Decisions” Software in April 2025 (unless grant funding can be obtained)
- e) For the clerk to update the council on the FoI request from the MoP regarding The Newitts Development
- f) For the council to consider the Grant Request from KEPD Neighbourhood Watch up to £283.00 to support its set up on KEPD
- g) For the council to consider a donation to North Yorkshire Citizens Advice & Law Centre
- h) For the council to note the MoP’s request(s) to retain the passing points along Crag Lane
- i) For the council to consider nominating a councillor for election to the Executive of the Nidderdale Community Partnership and receive a short presentation from Tracey Dawson, Business Support Officer, Nidderdale Plus Community Hub
- j) For the council to note the “Electoral Review of North Yorkshire Council: Further Limited Draft Recommendations” and consider any response.

2025.191 Matters arising from previous meetings (Items requested to remain on the agenda or still to be resolved)

- a) For the council to consider “Project Eunomia (Website & email transfer) and consider any further actions.
- b) For the clerk to update the council on the Greyhound Pub to become a “Community Asset” and for the council to consider any further action

2025.192 Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

2025.193 Area 6 Highways

2025.194 Council Committee and Working Party Reports

- a) For the council to note the minutes of the Planning Committee from the 1st September 2025 and consider any further actions

2025.195 The Glebe & Parish Benches

- a) For the council to receive the Visual Inspection Report dated 30th July 2025
- b) For the council to receive the Visual Inspection Report dated 27th August 2025

2025.196 Killinghall Moor Allotments & King Edwin Park

- a) For the council to consider the “Killinghall Moor Allotments – Strategic Briefing and Recommendation” Report from the Clerk

- b) For the council to accept the soil sample reports from Gro Environmental for the Killinghall Moor Allotments
- c) To receive the report from Wilson Browne Solicitors for the acquisition of the Killinghall Moor Allotments
- e) For the council to consider approving the signing of both the contract of sale and the transfer deed by the Chair and Vice Chair.
- f) For the clerk to update the council on the Proposed Community Facility on KEPD

2025.197 Budget, Banking and Audit Matters.

- a) For the council to note the Bank Reconciliation for September 2025
- b) For the council to note the Budget Report dated 30th September 2025
- c) For the council to note receipt of the Precept Pt 2 (£22500.00)
- d) For the council to receive the closing letter from PKF Littlejohn for the External Audit and note the publication of the “Notice of Conclusion of Audit” in a “conspicuous place” and on the web site, by the 30th September 2025.
- e) For the council to receive the “External Auditor’s Report and Certificate 2024/25” and consider any further actions.

2025.198 Policy & Staffing Matters

- a) For the council to consider adopting the Index Register of Policies (October 2025)
- b) For the council to consider adopting the Contracts and Procurements Policy (October 2025)
- c) For the council to consider adopting the Draft Councillor Code of Conduct Policy (October 2025)
- d) For the council to consider adopting the Draft Financial Regulations Policy (October 2025) and note the embedding of reserves governance into Financial Regulations (§1.37A–1.37E), and to retire the standalone Reserves Policy (adopted 18 November 2024) as now redundant.
- e) For the council to consider adopting the Draft Freedom of Information Policy and Guide (October 2025)
- f) For the council to consider adopting the Draft Media Policy (October 2025)
- g) For the council to consider adopting the Draft Council Standing Orders Policy (October 2025) and for the council to note the retirement of the standalone Recording Policy following the embedding of its statutory and procedural content into Standing Orders §3(m)–§3(o), in alignment with the Openness of Local Government Bodies Regulations 2014 and the Council’s harmonised governance suite.
- h) For the council to consider adopting the Draft Training and Development Policy (October 2025)

- i) For the council to consider adopting the Draft Working from Home Policy (October 2025)
- j) For the council to consider adopting the Draft Information and Data Protection Policy (October 2025)
- k) For the council to consider adopting the Draft Social Media Policy (October 2025)
- l) For the council to consider adopting the Draft Planning Committee Terms of Reference (October 2025)
- m) For councillors to consider the clerk drafting a “Continuity Plan” For the council in accordance with NALC Advice Note 31
- n) For the council to consider the clerks additional 19 hours for August 2025

2025.199 Financial Matters

- a) For the council to consider the clerks salary for September 2025 (£1434.95)
- b) For the council to consider payment to HMRC Month 6 (£655.89)
- c) For the council to consider payment to LWG Inv-3245 (£560.00 + £112.00 Vat)
- d) For the council to consider payment to The National Allotment Society for its Annual Membership. No S23765 (£70.00 + £14.00 Vat)
- e) For the council to consider payment to PKF Littlejohn Inv-SB20251877 (£315.00 + £63.00 Vat)
- f) For the council to consider payment to NALC for the Clerks Planning Training Inv-00874 (35.00 + £7.00 Vat)
- g) For the council to ratify payment to Lovell Johns Ltd for a Parish Map Inv-23458 (£145.00 + £7.00 Vat)
- h) For the council to ratify payment to Defib Warehouse for new pads Inv-172267 (£74.94 + £14.99 Vat)
- i) For the council to ratify payment to RBL for the wreath Order 12002266517 (£20.42 + £4.08 Vat)
- j) For the council to consider payment to CloudyIT for GovAssist Quot QH-06039-0 (£549.00 + £109.80 Vat) – Also see Item 2025.190 (c2)
- k) For the council to consider payment to SALC for payroll Services Inv 30540 (£45.00 + £9.00 Vat)
- l) For the council to consider the clerks expenses for August 2025 (£5.41 + £1.08 Vat)

2025.200

Payments:

Payment to Consider:

Amount

a)	R Bareham (September Salary)	£1434.95
b)	HMRC (Month 5)	£655.89
c)	LWG (Inv-3245)	£672.00
d)	NAS (Membership S23765)	£84.00
e)	PKF (SB20251877)	£378.00
f)	NALC (Inv-00874)	£42.00
J)	CloudyIT (Quote QH-06039-0)	£658.80
k)	SALC (Inv 30540)	54.00
l)	Clerk Expenses (August 2025)	£6.49
<i>Sub Total (a)</i>		<u>£3986.13</u>

Payments to Note:

Amount

g)	Lovell Johns Ltd (Inv-23458)	£152.00
h)	Defib Warehouse (Inv-172267)	£89.93
i)	RBLI (Order No 12002266517)	£24.50
<i>Sub Total (b)</i>		<u>£266.43</u>
<i>Grand Total (a + b)</i>		<u><u>£4252.56</u></u>

2025.201

To confirm the date(s) of the next Council meeting(s):

Ordinary Meeting of the Parish 3rd November 2025 @ 7:00pm
Council

(Cut-off date for agenda items 28th October 2025 please)

Ordinary Meeting of the Parish 24th November 2025 @ 7:00pm
Council (Finance)

Ordinary Meeting of the Parish 1st December 2025 @ 7:00pm
Council

(Cut-off date for agenda items 25th November 2025 please)

Appendix A

Development Proposals

I just wanted to reiterate the position relating to the various developer consultations that have been circulating around the village. **None** of the sites currently being advertised by developers are in the adopted local plan, which went through a democratic process, an independent inspection, and was declared sound. Having an adopted plan with at least a 5 year supply of housing permissions makes it relatively easy for councils to resist development proposals outside of their local plan.

In late 2024 the government doubled the county's housing target, applied it retrospectively, and as a result there is insufficient land allocated in the adopted local plan to meet these new housing targets. This will significantly weaken the councils ability to control development in a plan-led manner – with the 'presumption in favour of sustainable development' applying - requiring applications to be approved unless: (i) policies in the NPPF that protect areas or assets of particular importance provides a strong reason for refusing the proposal; OR (ii) any adverse impacts of doing so would significantly and demonstrably outweigh the benefits as the planning framework.

I believe this to be undemocratic, and is an attempt by government to overturn locally determined development plans. That said, whilst the council has no choice but to determine applications in accordance with these principles, if the adverse impacts are so great that they outweigh the benefits (of providing the housing) then applications can be refused.

I have over recent weeks delivered surveys to properties in the village encouraging residents to share their views. Developer consultations will eventually become actual planning applications, and as this happens it is important that residents respond to any formal consultation that the council undertakes, of which the parish council is a statutory consultee.

At this stage, an application for 55 homes at Picking Croft Lane is the only current application (25/03104/OUTMAJ), and I would urge people to respond to it. There was an application for a screening opinion for Grainbeck Lane to determine if an Environmental Impact Assessment was required to accompany an expected application for 130 homes, which the council said was required, but as yet there is not an application to consider at present.

Traffic Diversions/Tesco's New Park

The negative impact of the traffic diversion route for the Tesco development at New Park (which is diverting Westbound A59/Skipton Road traffic up the A61 to Killinghall village and along the B6161 towards the Curious Cow) has not been as significant as expected. I suspect this is because traffic is dispersing around the wider network as well as following the diversion route. For instance, the A61 between the New Park roundabout and Jennyfield Drive has been heavily congested, and there is a significant increase in traffic on Grainbeck Lane, Jenny Field Drive, Crowberry Drive and Harewood Road. The roadworks were scheduled to reverse the direction of travel in the latter weeks of the works, which would have resulted in Eastbound A59 traffic being diverted towards Killinghall along the B6161 to turn right at the junction with the A61. I think the impact of this would have been unacceptable, and have persuaded highways officers and the Tesco developers to maintain the existing one-way traffic routing through the roadworks by switching the Eastbound A59 traffic to the opposite/Westbound carriageway as the works 'move' across to the other side of the road. The works are set to continue until the end of November.

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services



Appendix B