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Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF  
KILLINGHALL PARISH COUNCIL  
to be held at the Methodist Church, Killinghall**

**on Monday 7<sup>th</sup> July 2025 @ 7:00pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

*Rob Bareham*

**Parish Clerk  
Killinghall Parish Council  
2<sup>nd</sup> July 2025**

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Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders, AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk), MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

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## Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2025.132	Welcome by the Chairman		
2025.133	Absence and Apologies		

- a) To Receive Apologies
- b) To approve the reason(s) for absence given by Councillors.
- c) For the council to note that Cllr Blackledge had submitted apologies for the meeting of the 2<sup>nd</sup> June 2025. The clerk had not informed the council accordingly.

**2025.134          Dispensations & Pecuniary Interests**

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

**2025.135          Minutes for approval from Previous Meetings**

- a) For the council to consider approving the minutes of the Parish Council meeting of the 2<sup>nd</sup> June 2025

**2025.136          Public participation Session** (for the public to talk to councillors about items on the agenda)

**2025.137          To receive the County Councillor's report**

- a) For the council to receive the report from Cllr Harrison  
Please see Appendix A
- b) For the council to receive the report from Cllr Lacey

**2025.138          Councillor liaison to Local Organisations**

- a) For MD to update on the Village Hall Trust (VHT) & Defibrillator.
- b) For CD or JD to update on Yorkshire Local Council Association (YLCA)
- c) For NS to update on King Edwin Park Development (KEPD)  
See Appendix B
- d) For RT to update the council on Killinghall CE Primary School (KPS)
- e) For CD to update the council on Knox Valley Residents Group (KVRG)
- f) For CD to update the council on St Thomas the Apostle Church (STAC)
- g) For AB to update the council on Killinghall Community Speed Watch Group  
(Please KCSWG)

**2025.139          To receive the Clerks report**

- a) For the council to note the presentation by NYC's Commuted Sums Dept is on the 23<sup>rd</sup> July 2025 @ 6:30pm, Methodist Church, Killinghall
- b) For the clerk to update on the MOP's concern for the footpath from Knox Mill Lane to Killinghall Village.
- c) For the council to note that PCSO Harby will no longer be the PCSO for Killinghall

- d) For the council to note that the Consultation for The Local Plan, closes on the 15<sup>th</sup> July 2025 and to consider any further action.
- e) For the council to note the invitation to the Resurrection of the local branch of the Society of Local Council Clerks 4<sup>th</sup> July 2025 10:00am
- f) For the council to note the withdrawal of financial support for Neighbourhood Plans for 2025 onwards.
- g) For the council to note the revised edition of Local Councils Explained 2025

#### **2025.140**

##### **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) For RT to update the council on the costing of a “.GOV.UK” Domain name for the website and email addresses and for the council to consider any further actions.
- b) For RT to update the council on the “risk” of continuing the services of Vision ICT as our internet and email provider, and for the council to consider any further actions
- c) For NS to update the council on the need of “SSL Security” being added to the website’s domain address and for the council to consider any further action.

#### **2025.141**

##### **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)

- a) AB to Discuss with the council applying for the Greyhound Pub to become a “Community Asset”
- b) MD to update the council on compensation for the continuous traffic disruption at the Curious Cow roundabout.

#### **2025.142**

##### **Area 6 Highways**

- a) The clerk to update the council on the request for an additional pedestrian crossing on the A61 (Job Ref 76630)
- b) The clerk to update the council on the request for a speed limit review in Killinghall.

#### **2025.143**

##### **Council Committee and Working Party Reports**

- a) For the council to note the next meeting of the Glebe Refurbishment Working Party is the 14<sup>th</sup> July 2025 @ 7:00pm, Methodist Church, Killinghall
- b) For the council to receive the update for the Planning Committee meeting of the 25<sup>th</sup> June 2025

#### **2025.144**

##### **The Glebe & Parish Benches**

- a) For the council to consider the MoP’s request to plant an oak tree on the Glebe.
- b) For the council to note the update to the replacement bench by the WI.
- c) For the council to note the Playground Inspection Report of the 29<sup>th</sup> May 2025
- d) For the council to note the Playground Inspection Report dated 1<sup>st</sup> July 2025

- 2025.145      Killinghall Moor Allotments & King Edwin Park**
- a) For the council to consider expressing an interest in the proposed Community Facility on KEPD
  - b) For the council to consider expressing an interest in the proposed retail unit and to consider a change of use
  - c) For the council to consider mandating NS to support the clerk with matter pertaining to KEPD. Establishment of the Allotments and the Management Group.
  - d) For the clerk to update on the acquisition of the Killinghall Moor Allotments
- 2025.146      Budget and Banking Matters.**
- a) For the council to note the Bank Reconciliation for June 2025
  - b) For the council to note the Budget Report for June 2025
  - c) For the council to note the closing bank statements from NatWest for April-May 2025
  - d) For the council to note the amended Opening Bank Reconciliation for May 2025 Virgin Money Current Account
  - e) For the clerk to update the council on the migration to Virgin Money and the setting up of the high interest savings accounts
- 2025.147      Staffing Matters**
- a) For the council to approve the additional hours of the clerk for May 2025 of 41hrs
  - b) For the council to approve the additional hours of the clerk for June 2025 of 44hrs
  - c) For the council to approve delegated power for the clerk to action August 2025 payments
- 2025.148      Financial Matters**
- a) For the council to note the VAT reclaim for 2021 – 2022 of £2644.39 was received on the 17<sup>th</sup> June 2025
  - b) For the council to note the VAT reclaim for 2022 -2023 of £1615.25 was submitted on the 23<sup>rd</sup> June 2025 and received on the 30<sup>th</sup> June 2025
  - c) For the council to consider the clerks salary for June 2025 (£748.00)
  - d) For the council to consider payment to HMRC for Month 3 (£180.80)
  - e) For the council to note the CIL Remittance of £202.50
  - f) For the council to note the invoice from LWG Inv 3095 (paid 27<sup>th</sup> May 2025) (£480.00 + £96.00 Vat)

- g) For the council to consider the invoice from FLS Inv 6945 (£278.00 + £55.60 Vat)
- h) For the council to consider YLCA Invoice 4097 (£10.00)
- i) For the council to consider YLCA Invoice 4141 (£27.40)
- j) For the council to consider YLCA invoice 4168 (27.40)
- k) For the council to consider YLCA Invoice 4221 (£54.80)
- l) For the council to consider YLCA Invoice 4254 (£82.20)
- m) For the council to consider the clerks expenses for May & June 2025 (£46.83 + £8.25 Vat)

**2025.149**

**Payments to consider:**

<b>Payment to</b>	<b>Amount</b>
c) R Bareham (June 2025 Salary)	£748.00
d) HMRC (Month 3)	£180.00
f) LWG (Inv 3095)	£576.00
g) FLS (Inv 6945)	£333.60
h) YLCA (Inv 4097)	£10.00
i) YLCA (Inv 4141)	£27.40
j) YLCA (Inv 4168)	£27.40
k) YLCA (Inv 4221)	£54.80
l) YLCA (Inv 4254)	£82.20
m) R Bareham (May & June 2025 Expenses)	£55.08
	<u>£2094.48</u>

**2025.150**

**To confirm the date(s) of the next Council meeting(s):**

**Ordinary Meeting of the Parish Council 1<sup>st</sup> September 2025 @ 7:00pm**

*(Cut-off date for agenda items 24<sup>th</sup> August 2025 please)*

**Ordinary Meeting of the Parish Council 6<sup>th</sup> October 2025 @ 7:00pm**

*(Cut-off date for agenda items 29<sup>th</sup> September 2025)*

## **Appendix A**

Michael

Councillor Michael Harrison  
Killinghall, Hampsthwaite & Saltergate Division  
Executive Member for Health & Adult Services



## **Appendix B**

### **Allotments**

A child has been seen on the allotments site again.

### **Himalayan Balsam**

A resident reported the presence of Himalayan Balsam in the newly planted hedge between their front garden and the pavement. This species is a prohibited plant under Schedule 9 of the Wildlife and Countryside Act 1981: it is illegal to plant or cause it to grow in the wild, and if it is already established you must not allow it to spread to other areas. A walk around the estate easily showed that it was growing in other places nearby. Since the plants were yet to flower or set seed, it seems possible that a batch of topsoil was contaminated. The resident informed their neighbours so they too could destroy the plants. Persimmon was informed via their customer care department. Open Spaces (the management company) was also contacted but it seems they are not yet responsible for that part of the estate. However, they have informed their landscaper so he can keep an eye out for any issues on the areas they are currently responsible for.

### **Oaker Bank**

An update to the situation, mentioned in the June link report to KPC, in which children can gain access to the verge next to Oaker Bank. This has concerned nearby residents, and a petition was started asking for Persimmon to improve the boundary fencing. There has been no further discussion around this topic between residents on the King Edwin Park Facebook group.

### **Public Open Space**

An update to the situation, mentioned in the June link report to KPC, in which children had been causing nuisance and vandalism. This was occurring in and around the Public Open Space between Ingleborough Drive and Whernside Close. The football net that was provided by a resident has now been removed by its owner. This has resulted in a very much calmer environment that residents of all ages can enjoy once again.

### **Access to Killinghall Moor Country Park**

Further to the June link report to KPC, safe access for residents to the nearby Killinghall Moor Country Park remains desirable. A path through woodland to the park is shown on the original concept drawing for King Edwin Park, included as part of the original planning application granted in 2015. It is well-used informally by dog walkers, completely avoids heavy traffic, and cuts the walking time to about a minute. Health, safety and recreation for residents would be improved if it were to be formalised in some way that encourages its use more widely.