

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

Email: clerk@killinghallparishcouncil.org.uk

Tel: 07935 378544



Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL**

to be held at the Methodist Church, Killinghall

on Monday 02nd June 2025 @ 7:00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

**Rob Bareham
Parish Clerk
Killinghall Parish Council
28th May 2025**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, NS = Cllr Nigel Saunders, AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRow = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2025.112	Welcome by the Chairman		
2025.113	Absence and Apologies		
	a) To Receive Apologies		
	b) To approve the reason(s) for absence given by Councillors.		

- 2025.114 Dispensations & Pecuniary Interests**
- a) To receive, consider and decide upon any applications for dispensations.
 - b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
- 2025.115 Minutes for approval from Previous Meetings**
- a) For the council to consider the Annual Meeting of the Parish Council of the 12th May 2025
 - b) For the council to consider approving the minutes of the Parish Council meeting of the 12th May 2025
- 2025.116 Public participation Session** (for the public to talk to councillors about items on the agenda)
- 2025.117 To receive the Councillor's report**
- a) For the council to receive the report from Cllr Harrison
Please see Appendix A
 - b) For the council to receive the report from Cllr Lacey
- 2025.118 Councillor liaison to Local Organisations**
- a) For MD to update on the Village Hall Trust (VHT) & Defibrillator.
 - b) For CD or JD to update on Yorkshire Local Council Association (YLCA)
 - c) For NS to update on King Edwin Park Development (KEPD)
 - d) For RT to update the council on Killinghall CE Primary School (KPS)
 - e) For CD to update the council on Knox Valley Residents Group (KVRG)
 - f) For CD to update the council on St Thomas the Apostle Church (STAC)
 - g) For AB to update the council on Killinghall Community Speed Watch Group (KCSWG)
 - h) To note the elected Chairman and Vice Chairman of the Planning Committee
- 2025.119 To receive the Clerks report**
- a) For the clerk to update the council on the presentation by NYC's Commuted Sums Dept.
 - b) For the clerk to update on the MOP's concern for the footpath from Knox Mill Lane to Killinghall Village.
- 2025.120 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) For RT to update the council on the need of a ".GOV.UK" Domain name for the website and email addresses and for the council to consider any further actions.
 - b) For RT to update the council on the "risk" of continuing the services of Vision ICT as our internet and email provider, and for the council to consider any further actions

- c) For NS to update the council on the need of “SSL Security” being added to the website’s domain address and for the council to consider any further action.
- d) For the council to consider financially supporting the “setting up” of the Park Run on Killinghall Moor.

2025.121 Items for discussion from Councillors or a member of the public.

(These are new items that have been requested to be included in the agenda)

2025.122 Area 6 Highways

- a) The clerk to update the council on the request for an additional pedestrian crossing on the A61 (Job Ref 76630)
- b) The clerk to update the council on the request for a speed limit review in Killinghall.

2025.123 Planning Matters

- a) For the council to consider Planning Application 25.01266.TPO
Beckendale
27 Grainbeck Lane
Killinghall
North Yorkshire HG3 2AA
(Closing 6th June 2025)
- b) For the council to consider Planning Application 25.01284.TPO
Hamilton Grange
Ripon Road
HG3 2AY
Killinghall North Yorkshire
(Closing 12th June 2025)
- c) For the council to consider Planning Application HGTZC24.00470.FULMAJ
Land West Of Harrogate
West Business Park
Burley Bank Road
Harrogate
HG3 2SE
(Closing 13th June 2025)
- d) For the council to consider Planning Application 25.01447.FUL
Spruisty Hall Farm
Killinghall
North Yorkshire HG3 2AU
(Closing 20th June 2025)
- e) For the council to note Planning Decision HGTZC25.00933.FUL
3 Greystones Avenue Killinghall Harrogate North Yorkshire HG3 2BJ
(Decision: Granted)
- f) For the council to note Planning Enforcement 25.00143.PR15

2025.124 The Glebe & Parish Benches

- a) For the council to agree a date for the next meeting of the Glebe Refurbishment Working Party.
- b) For MH to update the council on the Glebe Lighting

- c) The council to consider any further action in response to the possible covenant on The Glebe regarding the installation of lighting on Church Lane and/or The Glebe
- d) For the clerk to update on the insurance claim for the bench at the top of Grainbeck Lane

2025.125 Killinghall Moor Allotments & King Edwin Park

a)

2025.126 Budget and Banking Matters.

- a) For the council to note the Bank Reconciliation for May 2025
- b) For the council to note the Budget Report for May 2025
- c) For the clerk to update the council on the migration to Virgin Money and the setting up of the high interest savings accounts

2025.127 2024 – 2025 Year End Matters

- a) For the clerk to update on the Audit Action Plan for 2024-2025
- b) For the council to consider the clerk preparing a “Business Continuity Plan”
- c) For the clerk to update the council on the advice received from YLCA for the wording on the Explanation of Variance 2024-2025

2025.128 Financial Matters

- a) For the council to consider the clerks May 2025 salary for payment (£1182.73)
- b) For the council to consider payment to HMRC for Month 2 (£495.58)
- c) For the council to note payment to LWG Inv-3047 (£480.00 + £96.00 Vat)
- d) For the council to consider payment to YLCA Inv-4074 (£146.00)
- e) For the council to consider payment to YLCA Inv-4144 (£195.00)
- f) For the council to note submission of invoice 0001 to NYC for Parish Grass Cutting (£2142.46)
- g) For the council to note payment to Zurich Municipal Inv 544536485 & 544831673 (£926.35 - £74.45 Rebate)

2025.129 Payments to consider:

	Cheque	Payment to	Amount
a)		R Bareham (May 2025 Salary)	£1182.73
b)		HMRC (Month 2)	£495.58
c)		LWG (Inv-3047)	£576.00
d)		YLCA (Inv-4074)	£146.00
e)		YLCA (Inv-4144)	£195.00
g)		Zurich Municiple (inv-544536485 & 544831673)	£851.90
			<u>£3447.21</u>

2025.130 Staffing and Employment Matters

- a) For the clerk to update the council on any additional hours worked
- b) For the clerk to update on any expenses incurred on behalf of the council

2025.131 To confirm the date(s) of the next Council meeting(s):

**Ordinary Meeting of the Parish 7th July 2025 @ 7.00pm
Council**

(Cut-off date for agenda items 30th June 2025 please)

**Ordinary Meeting of the Parish 1st September 2025 @ 7.00pm
Council**

(Cut-off date for agenda items 25th August 2025)

Appendix A

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

