

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL
to be held at the Methodist Church, Killinghall**

on Monday 7th April 2025 @ 7.00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.
The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

**Rob Bareham
Parish Clerk
Killinghall Parish Council
2nd April 2025**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s)' SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2025.063	Welcome by the Chairman		
2025.064	Absence and Apologies		
	a) To Receive Apologies		
	b) To approve the reason(s) for absence given by Councillors.		

- 2025.065 Dispensations & Pecuniary Interests**
- a) To receive, consider and decide upon any applications for dispensations.
 - b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
- 2025.066 Minutes for approval from Previous Meetings**
- a) To consider approving the minutes of the Parish Council meeting of the 3rd March 2025.
- 2025.067 Public participation Session** (for the public to talk to councillors about items on the agenda)
- 2025.068 To receive the Councillor's report**
- a) For the council to receive the report from Cllr Harrison
Please see Appendix A
 - b) For the council to receive the report from Cllr Lacey
- 2025.069 Co-Option Matters** (To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy)
- a) For the council to receive two written applications for the office of Parish Councillors of the two Killinghall Oakdale vacancies.
 - b) For the council to receive the written application for the office of Parish Councillors of the Killinghall Rural vacancy.
 - c) For the council to receive the written application for the office of Parish Councillors of the Killinghall Saltergate vacancy.
 - d) For the council to consider the 4 written applications for the 4 vacancies
 - e) Upon reaching a decision the new councillor(s) is/are to sign the "Declaration of the Acceptance of Office"
 - f) In the event of (e) not being possible, for the council to approve the declaration of office to be signed prior to the next meeting.
 - g) For new councillors to note the DoI is to be completed & returned within 28 days of co-option.
- 2025.070 To receive the Clerks report**
- a) For the council to note the moving of the bus-stop near Knox Mill Lane to Grainbeck Lane and consider any further action.
 - b) For the council to note the changes to refuse collection days in the Harrogate area.
 - c) For the council to note Killinghall Byelaws on the "Banning of Dogs" on The Glebe
 - d) For the council to consider First Aid and/or Mental Health Aware workshop for £200.00
 - e) For the council to consider assisting a MoP with "understanding recent housing developments" within the parish.

- 2025.071** **Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
- 2025.072** **Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) AB to update the council on the Quarterly Newsletter.
 - b) AB to update on the Community Speedwatch Initiative
 - c) AB To update on the Keep Britain Tidy Initiative.
 - d) For the council to consider applying for the Greyhound Pub to become a Designated Community Asset.
- 2025.073** **Items for discussion from Councillors or a member of the public.**
(These are new items that have been requested to be included in the agenda)
- a) For the clerk to update the council on S106 allocation
- 2025.074** **Area 6 Highways**
- a) For the clerk to update the council on traffic monitoring strips outside of the school
 - b) For the clerk to update on the review of a Pedestrian Crossing on the A61
 - c) For the clerk to update the council on the request for a 30mph speed limit on the B6166
- 2025.075** **Planning Matters**
- a) For the council to consider Planning Application ZC25.00706.TPO
The Old Vicarage
37 Otley Road
Killinghall
North Yorkshire HG3 2DN
(Closing 30th March 2025 – Extension requested)
 - b) For the council to consider Planning Application ZC25.00933.FUL
3 Greystones Avenue
Killinghall
North Yorkshire HG3 2BJ
(Closing 19th April 2025)
 - c) For the council to consider Planning Application ZC25.01014.DVCON
Persimmon Homes
King Edwin Park Residential Development
Penny Pot Lane
North Yorkshire
(Closing 25th April 2025)
 - d) For the council to note Planning Decision ZC24.04134.FUL
Long Crag Barn
Oaker Bank
Killinghall North Yorkshire HG3 1SE
(Planning Granted)
 - e) For the council to note Planning Decision ZC25.00005.FUL
60 Ripon Road
Killinghall
North Yorkshire HG3 2DF
(Planning Granted)

- f) For the council to note Planning Decision ZC25.00432.FUL
Leven House
Lund Lane
Killinghall
North Yorkshire HG3 2BG
(Planning Granted)
- g) For the council to note Planning Decision ZC25.00792.FUL
4 Addison Villas
Killinghall
North Yorkshire HG3 2DD
(Planning Refused)
- h) For the council to note Planning Decision ZC25.00496.DISCON
Norwood House
90 Ripon Road
Killinghall
North Yorkshire HG3 2DH
(Conditions Discharged)
- i) For the council to note Planning Decision ZC25/00535/DISCON
Rowan Garth
Ripon Road
Killinghall
North Yorkshire HG3 2DH
(Conditions Discharged)
- j) For the council to note Planning Enforcement 25/00062/PR15

2025.076

The Glebe & Parish Benches

- a) For the clerk to update on the tree work on the Glebe
- b) For the council to note the Playground Inspection dated 26th February 2025
- c) For the council to consider a date for the next Working Party Meeting to discuss furniture replacement on the Glebe
- d) For the Council to note that there are no iron works for any new benches from NYC
- e) For the council to note The Glebe lighting consultation has taken place and for the council to consider any further action
- f) For the council to note that a claim for compensation has been submitted to NYC Police

2025.077

King Edwin Park Allotments

- a) For the council to note the appointment of Wilson Brown Solicitors to act in the acquisition of the allotments.
- b) For the council to note that a meeting of the "Allotments Group" is arranged for the 15th April 2025 7:00pm At the Memorial Hall.
- c) For the council to note the letter being issued to residents from Persimmon Homes

- d) For the council to note Persimmons response to questions asked referring to legal costs of the Allotments.

2025.078 Budget Updates & Banking Matters

- a) For the council to consider the bank reconciliation for February 2025
- b) For the clerk to update on the setting up of Virgin Money Banking

2025.079 Year End Matters

- a) For the council to note that these matters will be itemised at the May meeting

2025.080 Financial Matters

- a) For the council to note the clerk's salary for March 2025 (£831.32)
- b) For the council to note payment to HMRC for Month 12 (£236.45)
- c) For the council to consider payment to LWG Inv 2968 (£480.00 + £96.00)
- d) For the council to consider payment to SALC Inv 29678 (£45.00 + £9.00)
- e) For the council to consider payment to YLCA Inv 3293 (£10.00)
- f) For the council to consider payment to The Methodist Church (£584.00)
- g) For the council to consider subscription payment to YLCA Inv 3459 (£984.00)
- h) For the council to consider payment to English Tree Care Inv 8514 (£1500.00 + £300.00 Vat)
- i) For the council to note receipt of Bus Shelter rental from NYC £120.00
- j) For the council to note the VAT reclaim has been submitted for 2021 – 2022 £2664.39
- k) For the council to consider the clerks March expenses (£15.82 + £3.17 Vat)

2025.081 Payments to consider:

Cheque	Payment to	Amount
a)	R Bareham (March Salary)	£831.32
b)	HMRC (Month 12)	£236.45
c)	LWG (Inv 2968)	£576.00
d)	SALC (Inv 29678)	£54.00
e)	YLCA (Inv 3293)	£10.00
f)	Methodist Church	£584.00
g)	YLCA (Inv 3459)	£984.00
h)	English Tree Care (Inv 8514)	£1800.00
i)	R Bareham (March Expenses)	£18.99
		<u>£5094.76</u>

2025.082 Staffing and Employment Matters

- a) For the council to note the Staffing Committee approved the minutes from the 28th October 2025
- b) For the council to consider approving the recommendation of the Staffing Committee to support the clerk's application for his CILCA qualification,

starting 2 June 2025. Total cost £450. Killinghall Parish Council to pay 60%, £270.00 Hampsthwaite PC to pay the remaining balance.

- c) For the council to consider the purchase of the 13th Edition of Local Council Administration at £178.00
- d) For the council to consider approving the Staffing Committee recommendation to increase the clerk's contractual hours from 54 to 60 per calendar month. This to take effect from 1 April 2025.
- e) For the council to consider approving the recommendation of the Staffing Committee to the increase of one point on the Local Government Services Pay Agreement pay scale dated 1 April 2024 to 31 March 2025. This to take effect from 8 April 2025.

2025.083

To confirm the date(s) of the next Council meeting(s):
Annual Meeting of the Parish Council 12th May 2025 @ 7.00pm

Ordinary Meeting of the Parish 12th May 2025 @ 7.30pm
Council

(Cut-off date for agenda items 5th May 2025 please)

Appendix A

Waste changes

The parish council should have received a briefing on some waste collection changes. A key point to draw out is that the crews are moving to a 4 day working week, and this will be consistent across the county. 7 district councils all operated their waste collection service differently, so harmonising this will improve the resilience of the service and also reduce the need for bank holiday disruptions, providing a more consistent service. These are behind the scenes, long term changes that are a direct result of local government reorganisation. The only change residents might notice is if their collection day changes.

Ripon Road/Knox Mill Lane bus stops

Whenever there is a road fatality there is a full investigation, and the changes to the bus stops are directly linked to this. I wasn't aware of the proposed works to the bus stops or else I would have notified the parish council in advance, so I do think it is unfortunate that none of us was aware. I didn't actually realise there was a southbound stop in view of the fact that it is unmarked, and usage reflects that, but the works moving the northbound stop will be beneficial from a safety perspective. It is worth pointing out that traffic speed was not a factor in this accident.

Old Killinghall Bridge/Greenway

The parish council may recall the consultation on proposals into 'building out' the greenway where it opens up on to the Old Killinghall Bridge. They are not going to go forward as originally planned. We've had plenty of feedback, and the main concern that can't be overcome was the impact of introducing such an extensive amount of parking restrictions. The worry was that the traffic displaced would be too much of a negative on residential properties, but the restrictions were required in order to accommodate the build out. We are looking into alternative ideas.

Local Fund

THE LOCAL FUND for the Harrogate District is now open for applications of up to **£3000** until the **19 May**. Detail about the fund can be found on the Two Ridings Community Foundation website here: [THE LOCAL FUND for the Harrogate District](#) . The core investment areas remain the same as the previous years, including Inequality and hidden poverty; Loneliness and social isolation; Health and wellbeing and following a new donation to the fund, **Support and wellbeing activity for children and young people** has been added as an area for investment this year.

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

