

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL
to be held at the Methodist Church, Killinghall**

on Monday 3rd March 2025 @ 7.00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

**Rob Bareham
Parish Clerk
Killinghall Parish Council
26th February 2025**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s)' SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2025.043	Welcome by the Chairman		
2025.044	Absence and Apologies		
	a) To Receive Apologies		

- b) To approve the reason(s) for absence given by Councillors.

2025.045 **Dispensations & Pecuniary Interests**

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2025.046 **Minutes for approval from Previous Meetings**

- a) To consider approving the minutes of the Parish Council meeting of the 3rd February 2025.

2025.047 **Public participation Session (for the public to talk to councillors about items on the agenda)**

2025.048 **To receive the Councillor's report**

- a) For the council to receive the report from Cllr Harrison
- b) For the council to receive the report from Cllr Lacey

2025.049 **Co-Option Matters (To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy)**

- a) For the clerk to update on any current vacancies for councillors.

2025.050 **To receive the Clerks report**

- a) For the council to consider NYC's "Sports Facilities Research" and to consider any further action
- b) For the council to note the "Great British Spring Clean" and consider any further action.

2025.051 **Correspondence Report (Items received after publication of the agenda or for items needing discussion)**

2025.052 **Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)**

- a) For the clerk to update councillors on questions raised at the meeting of the 3rd February 2025 (item 2025.031 (a)) regarding allocation of S106 monies.
- b) For the clerk to update on the council supporting AFSC-NY and for the council to consider any further action
- c) For the clerk to update the council on the request from the Wi to site a Commemorative Bench in the parish
- d) For MD/AH to update the council "VE Day 80 Anniversary Guide" celebrations the Village Hall and/or the Women's Institute and consider any further action
- e) RB to update on the request for the Greyhound Pub to be a designated Community Asset.
- f) For the clerk to update the council on the setting up of a Working Party to discuss the replacement or repair of benches, picnic tables and playground equipment.

2025.053 Items for discussion from Councillors or a member of the public.

(These are new items that have been requested to be included in the agenda)

- a) For the council to consider a proposal from AB on speeding within the parish and for the council to consider any further action

2025.054 Area 6 Highways

- a) For the clerk to update on any Highway matters.

2025.055 Planning Matters

- a) For the council to consider Planning Application ZC23.01998.FULMAJ
Manor Dairy Farm
Crag Lane
Killinghall North Yorkshire
HG3 2BD
(Closing 9th March 2025)
- b) For the council to consider Planning Application ZC24.04134.FUL
Long Crag Barn
Oaker Bank
Killinghall North Yorkshire
HG3 1SE
(Closing 2nd March 2025 (extension until 4th March 2025))
- c) For the council to consider Planning Application ZC25.00183.DVCON
Pott Bridge Farm
Beckwithshaw
North Yorkshire
HG3 1SF
(Closing 23rd February 2025 (extension until 4th March 2025))
- d) For the council to consider Planning Application ZC25.00432.FUL
Leven House
Lund Lane
Killinghall
North Yorkshire
HG3 2BG
(Closing 9th March 2025)
- e) For the council to consider Planning Application ZC25.00492.FUL
4 Addison Villas
Killinghall
North Yorkshire
HG3 2DD
(Closing 15th March 2025)
- f) For the council to note Planning Decision ZC24.04207.FUL
3 Church Close
Killinghall
North Yorkshire
HG3 2DT
(Permission Granted)
- g) For the council to note Planning Enforcement 25.00034.BRPC15
- h) For the council to note Planning Enforcement 25.00043.BRPC15
- i) For the council to note Planning Enforcement 25.00050.BRPC15
- j) For the council to note Planning Enforcement Response 24.00256.PR15

- 2025.056 The Glebe & Parish Grass Cutting**
- a) For the council to note the Church Lane lighting consultation undertaken by Cllr M Harrison
 - b) For the council to note the MoP letter requesting lighting on Church Lane
 - c) For the clerk to update the council on the tree work on The Glebe
 - d) For the council to note the Glebe inspection report dated 27/02/2025
- 2025.057 King Edwin Park Allotments**
- a) For the clerk to update the council on any further developments with the allotments
 - b) For the council to give the clerk delegated powers under Section 5.12 of the Financial Minutes to appoint a solicitor when needed
 - c) For the council to give the clerk delegated powers under Section 5.12 of the Financial Regulations, to appoint an independent soil analysis of the allotments when needed
- 2025.058 Year End Matters**
- a) For the council to note that the councillors Register of Interests can be accessed through the Parish Councils website.
 - b) For the council to note that the S137 amount per head of electorate is set under the Local Government Act 1972 for local councils at £10.81 for 2024-2025
 - c) For the council to consider adopting the Disciplinary Policy 2025
 - d) For the council to consider adopting the Grievance Policy 2025
 - e) For the council to consider adopting the Recording Policy 2025
 - f) For the council to consider adopting the Vexatious Policy 2025
 - g) For the council to consider adopting the Privacy Notice for Employees and Councillors 2025
 - h) For the council to consider adopting the Information and Data Protection Policy 2025
 - i) For the council consider adopting the Statement on Internal Control for 2025
 - j) For the council to consider the Financial Risk Assessment for 2025
 - k) For the council to consider the Earmarked Reserves for 2024-2025
- 2025.059 Financial Matters**
- a) For the council to consider the clerks salary for Feb 2025 (£807.64)
 - b) For the council to consider the payment to HMRC for Month 11 (£226.36)
 - c) For the council to consider Inv 2923 from LWG Ltd (£576.00)

- d) For the council to ratify payment by the clerk to the ICO on the 12/02/2025 (noted 2025.028 (c))
- e) For the council to consider moving to “online Banking”
- f) For the council to consider the clerks expenses £69.74
- g) For the council to consider the bank reconciliation for January 2025

2025.060

Payments to consider:

	Cheque	Payment to	Amount
a)		R Bareham (Feb 2025 Salary)	£807.64
b)		HMRC (Month 11)	£226.36
c)		LWG Ltd (Inv 2923)	£576.00
f)		Clerks Expenses	£69.74
			£1679.74

2025.061

Employment Matters

- a) For the council to consider the clerks additional hours of 14 hours.

2025.062

To confirm the date of the next Council meeting:

**Ordinary Meeting of the Parish 7th April 2025 @ 7.00pm
Council**

(Cut-off date for agenda items 31st March 2025 please)

Appendix A

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

