

# Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF  
KILLINGHALL PARISH COUNCIL  
to be held at the Methodist Church, Killinghall**

**on Monday 3<sup>rd</sup> February 2025 @ 7.00pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

**Rob Bareham  
Parish Clerk  
Killinghall Parish Council  
29<sup>th</sup> January 2025**

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Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, ABI = Cllr Anne Blackledge, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

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## Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2025.021	<b>Welcome by the Chairman</b>		
2025.022	<b>Absence and Apologies</b>		
	a) To Receive Apologies		
	b) To approve the reason(s) for absence given by Councillors.		

- 2025.023      Dispensations & Pecuniary Interests**
- a) To receive, consider and decide upon any applications for dispensations.
  - b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.
- 2025.024      Minutes for approval from Previous Meetings**
- a) To consider approving the minutes of the Parish Council meeting of the 13<sup>th</sup> January 2025
- 2025.025      Public participation Session** (for the public to talk to councillors about items on the agenda)
- 2025.026      To receive the Councillor’s report**
- a) For the council to receive the report from Cllr Harrison
  - b) For the council to receive the report from Cllr Lacey
- 2025.027      Co-Option Matters** (To receive written applications for the office of Parish Councillor and to coopt a candidate to fill the existing vacancy)
- a) For the council to note that Cllr Blackledge is co-opted to Rural Ward.
  - b) For the council to note that two candidates for Oakdale Ward are being processed for the April 2025 agenda.
  - c) For the council to note that there will still be vacancies for Killinghall Rural (1) and Saltergate (1)
- 2025.028      To receive the Clerks report**
- a) For the council to consider the council’s Meeting Dates for 2025
  - b) For the council to consider request for involvement in the group set up for Speeding and Road Safety.
  - c) For the council to note renewal of its “Data Protection Fee” (£40.00)
  - d) To consider the offer from the WI to site a commemorative bench in the parish.
- 2025.029      Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
- 2025.030      Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) For MD/AH to update the council “VE Day 80 Anniversary Guide” celebrations the Village Halle and/or the Women’s Institute and consider any further action
  - b) For the clerk to update on the speeding issues on the Otley Road and any developments with North Yorkshire Police dedicated Road safety Officer.
- 2025.031      Items for discussion from Councillors or a member of the public.**  
(These are new items that have been requested to be included in the agenda)
- a) RB to update on the request for the Greyhound Pub to be a designated Community Asset.
  - b) RB to update the council on S106 funds that are available.

- c) AB to propose a newsletter/report from the Parish Council and for the council to consider any further action.

**2025.032 Area 6 Highways**

- a) For the clerk to update on any Highways 6 matters.

**2025.033 Planning Matters**

- a) For the council to consider Planning Application ZC24.04207.FUL  
3 Church Close  
Killinghall  
North Yorkshire  
HG3 2DT  
(Closing 30<sup>th</sup> January 2025 – extension requested.)
- b) For the council to consider Planning Application ZC25.00005.FUL  
60 Ripon Road  
Killinghall  
North Yorkshire  
HG3 2DF  
(Closing 14<sup>th</sup> February 2025)
- c) For the council to note Planning Decision ZC24.04040.FUL  
49 Grainbeck Rise  
Killinghall  
North Yorkshire  
HG3 2FF  
(Decision – planning permission granted)

**2025.034 The Glebe & Parish Grass Cutting**

- a) For the council to consider the Glebe Inspection Report dated 30<sup>th</sup> January 2025.
- b) For the council to note the RoSPA Report on the Glebe equipment and for the council to consider any further action
- c) For the council to consider a Working Party to discuss the replacement or repair of benches, picnic tables and playground equipment, making recommendations for the full council to consider.

**2025.035 King Edwin Park Allotments**

- a) For the clerk to update the council on any further developments with the allotments

**2025.036 Policy Matters**

- a) For the clerk to update on any matters of policy.

**2025.037 Financial Matters**

- a) For the council to note the bank reconciliation for November 2024
- b) For the council to note the bank reconciliation for December 2024
- c) For the council to consider BHT Invoice 31934 (£69.87 + £13.97 Vat)
- d) For the council to consider BHT Invoice 33815 (£100.00 + £20.00 Vat)
- e) For the council to consider LWG Invoice 2882 (£480.00 + £96.00 Vat)

- f) For the council to note the clerk's salary for January 2025 (£831.32)
- g) For the council to note the HMRC payment for January 2025 (236.45)
- h) For the council note PO25001 to NYC for Bus Shelter rental
- i) For the council to consider Vision ICT Invoice 19625 (£18.33 + £3.67 Vat)
- j) For the council to consider the clerk's expenses for January (26.64 + £2.00)
- k) For the council to consider moving to "online banking"

**2025.038**

**Payments to consider:**

<b>Cheque</b>	<b>Payment to</b>	<b>Amount</b>
c)	BHT (Inv 31934)	£83.84
d)	BHT (Inv 33815)	£120.00
e)	LWG (Invoice 2882)	£576.00
f)	R Bareham (Jan 2025)	£831.32
g)	HMRC (Jan 2025)	£236.45
i)	Vision ICT (Inv 19625)	£22.00
j)	Clerk Expenses (Jan 2025)	28.64
Total		<u>£1898.25</u>

**2025.039**

**Employment Matters**

- a) For the council to consider the clerks additional hours of 12 hours.

**2025.040**

**To confirm the date of the next Council meeting:**

**Ordinary Meeting of the Parish 03<sup>rd</sup> March 2025 @ 7.00pm  
Council**

*(Cut-off date for agenda items 24<sup>th</sup> February 2025 please)*

**2025.041**

**Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)**

**2025.042**

**Tender Documents**

- a) For the council to consider the Verge Cutting tender responses for the 2025 contract
- b) For the council to consider The Glebe maintenance responses for the 2025 contract