

2025

Killinghall Parish Council Policy: Grants Policy & Application Form



Adopted: 30th July 2025



Killinghall Parish Council Grants Policy

A Simple Guide to Applying for Funding

1. What Is This Policy About?

This policy explains how Killinghall Parish Council gives out grants to support local people, groups, and projects that help our community. It tells you how to apply, how we decide who gets funding, and what happens if you are awarded a grant.

2. Why Do We Offer Grants?

Our goal is to use council funds in ways that benefit the residents of Killinghall. Grants help us support projects, events, and organisations that make a real difference to our village and its people.

3. Who Can Apply?

- Any local group, club, charity, or organisation whose work benefits people in Killinghall
- Individuals, if the grant will support a project that helps the community
- You must have a clear plan and be able to show what funds are needed

4. What Can We Fund?

- Events or activities for the benefit of Killinghall residents
- Projects to improve community spaces, facilities, or services
- Training or equipment for local groups
- Other ideas that support the wellbeing and development of our community

We cannot fund:

- Projects not connected to Killinghall
- Political or religious activities
- Ongoing running costs (like salaries or bills) unless agreed in special cases

5. How Do You Apply?

- Contact the Parish Clerk for a simple application form (or see Appendix A).
- Tell us about your group or project, what you want to achieve, and how much money you need.
- Include any quotes, budget plans, or supporting information if you have them.
- Send your completed form to the Parish Council office or via email by the deadline.



6. How Do We Decide?

- Applications are reviewed by the Parish Council at council meetings.
- Decisions are based on:
- How your project will benefit Killinghall
- Value for money and whether your project is realistic
- What difference the grant will make
- Whether you have received funding before

We may ask you for more information or to come and talk to the Council about your plans.

7. If You Get a Grant

- You'll receive the money as agreed in your grant letter.
- You must use the grant for the project you applied for.
- We may ask for receipts or a short report showing what you have done and the impact it has had.
- Please acknowledge Killinghall Parish Council's support in your publicity if possible.

8. Keeping Things Fair

We treat all applications equally and fairly. Council members will not be involved in decisions about groups they are connected to. All personal and financial information is kept confidential.

9. Questions or Help

If you need help with your application or have questions about the process, contact the Parish Clerk by phone or email. We are here to support you and want to help great ideas thrive in Killinghall!

10. Reviewing This Policy

This policy is reviewed every year or sooner if needed, to make sure it stays up to date and useful.

11. Final Notes

Killinghall Parish Council is committed to supporting projects that enhance village life. If you have a project that can make a positive impact locally, we would love to hear from you.



Killinghall Parish Council Grant Application Form

Application for Support of Local Projects

Please complete all sections of the form. If you need guidance, contact the Parish Clerk by phone or email—we are here to help!

1. Applicant Details

- Organisation/Group Name: _____
- Main Contact Name: _____
- Position/Role Within Group: _____
- Contact Address: _____
- Phone Number: _____
- Email Address: _____

2. About Your Project

- Project Title: _____
- Brief Description of the Project:
 - _____
 - _____
- What difference will your project make to Killinghall village life?
 - _____
 - _____



3. Project Details

- Start Date: _____ End Date: _____
- Who will benefit from your project?
- _____
- How will you measure the success and impact of your project?
- _____

4. Funding

- Total Cost of Project: £ _____
- Amount Requested from Killinghall Parish Council: £ _____
- Have you applied for or received other funding for this project? If yes, please give details:
- _____
- Please attach a breakdown of costs or a budget if available.

5. Supporting Information

- How will you acknowledge Killinghall Parish Council's support in your publicity?
- _____
- Will you be able to provide receipts or a short report after your project is completed?
- ☐ Yes ☐ No



6. Declarations

- I confirm that the information provided is true and accurate, and I have the authority to apply on behalf of my organisation/group.
- Signed: _____ Date: _____

Thank you for your application. We look forward to supporting projects that make a positive impact in Killinghall.

Please return the completed form by email or post to the Parish Clerk.